



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**REQUEST FOR QUOTATION**

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Laptop Computer which shall be undertaken in accordance with Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of 975,000.00 Nine Hundred Seventy-Five Thousand Pesos Only

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

01 DEC 2021 at 11:00AM through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

*Minerva Esquivias*  
**MINERVA ELOISA P. ESQUIVIAS**

Chairperson, Bids and Awards Committee

**TERMS AND CONDITIONS**

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>01 DEC 2021</u> at <u>11:00AM</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit shall be required to be submitted <b>after award of contract but before payment.</b>



Management System  
 ISO 9001:2015  
 www.tuv.com  
 ID 3108640981



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
 Telephone: (632) 8938-5267  
 www.psa.gov.ph

REQUEST FOR QUOTATION

PR No. 21-09-1116

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<b>Desktop</b>	unit	4	₱	₱		
Processor: Inter Core i7 10700F 10th Gen or better						
Operating System: Windows 10 Pro, 64 bit or higher						
Motherboard: with compatible motherboard						
Memory: minimum of 16GB 2600 MHZ RAM, or 8GB 2x 240 MHZ RAM						
SSD: M.2 480GB SSD (Windows OS) or higher						
Storage/ Hard Disk: 1TB or higher						
Video card: Intel UHD Graphics 630 (built-in) or higher						
Power Supply: Casing with thru-rated power supply 500 watts						
Monitor: 24 IPS LED wide display 1080 HD resolution equivalent or better						
Mouse and Keyboard: with mouse, keyboard, and mouse pad						
UPS: with UPS						
With preferably additional peripherals: Headset: with noise cancellation headset Windows office: with Microsoft Office 2019 Pro or higher Camera: not required but preferably with complementary video camera (plug and play)						
Expansion slots: Intel® 10th Gen Processor 1x Pcle 3.0x16 (x16 mode) USB ports: Intel® H410 Chipset Rear USB Port (Total 6) 1 x Pcle 3.0x 1 or better						
LAN: Realtek® RTL8111H or better						
Standard I/O Ports:						
Rear USB Port (Total 6) 2x USB 3.2 Gen 1 ( up to 5Gbps) port(s) (2x Type-A) 4x USB 2.0 port(s) (4x Type-A) Front USB Port (Total 4) 2x USB 3.2 Gen 1 (up to 5Gbps) (2x Type-A) 2x USB 2.0 port(s) (2x Type-A)						
Back I/O Ports						

Audio: Realtek ALC887 8-Channel High Definition Audio CODEC* Supports: jack-detection, multi-streaming, front panel jack- retasking, up to 24-bit/ 192kHz playback Audio feature: Audio shielding/ Premium audio Dedicated audio PCB layers/ Solid or better						
With at least one year warranty on equipment and parts/ with authorized service center of the company						
Total amount in words:				-		

Printed name of the authorized representative: \_\_\_\_\_ Signature: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Email address: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Tel. No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Date: \_\_\_\_\_