REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure _____**Laptop Computer**_____

which shall be undertaken in accordance with _____**Shopping**_____

of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of _____**975,000.00**_____ _Nine Hundred Seventy-Five Thousand Pesos Only_

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

**Nov-21** at _**11:00AM**_ through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

MINERVA ELOISA P. ESQUIVIAS
Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotattion/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the ABC shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
7. In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.
8. The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
9. The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
10. Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
11. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than Nov-21 at 11:00AM together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit shall be required to be submitted **after award of contract but before payment.**
2021 Income Tax Return (ITR)	together with the quotation	In case not yet available, you may submit your 2020 ITR. However, a copy of your 2021 ITR shall be required to be submitted after **award of contract but before payment.**
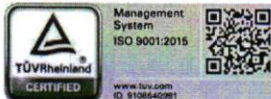
REQUEST FOR QUOTATION
PR No.   21-10-1346

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Laptop Computers	Pcs	15	₱	₱		
- Processor: Intel Core i5-1135G7 Processor (2.40Ghz, up to 4.20Ghz with Turbo Boost, 4 Cores, 8 Threads, 8MB Cache)						
- Memory: at least 8GB DDR4 3200Mhz SODIMM Two DIMM Slots, Upgradable to 32GB						
- Storage: At least 500GB HDD SATA 7200RPM and 128GB SSD M.2 NVMe Storage						
- Display: At least 14.0" FHD (1920 x 1080) IPS Anti-Glare						
- Camera: at least 720P HD Camera with Microphone						
- Graphics: Integrated UHD Graphics						
- Wireless WLAN: Must have Intel AX200 2x2AX+BT						

- I/O Ports:
    1x USB 3.2 Gen 1, 1x USB 3.2 Gen 1
    1x USB Type C (support data transfer, Power Delivery 3.0 and
        DisplayPort 1.4),
    1x USB Type C (Thunderbolt 4),
    1 x HDMI 2.0, 1 x micro SD card reader,
    1 x Ethernet (RJ-45),
    1 x headphone / microphone combo jack						

- Battery: at least 3-Cell Li-Polymer/Li-Ion Battery, 45WHr						
- Weight: Maximum of 1.6kg						
- Power Adapter: 45W AC Adapter (USB Type C)						
- Keyboard: Keyboard Black English						
- Operating System: Must have Pre-Installed Windows 10 Pro-64bit						
- Accessories: Must have Optical Mouse with Mouse pad, must have Carrying Bag (Same Brand of the Laptop)						
- Warranty: Three (3) Years on Parts and Service and One (1) Year on Battery and Mouse						

- Security and Features: Must have TPM 2.0 or higher Energy Star Compliance of the brand and model being offered Must be Electronic Product Environmental Assessment Tool (EPEAT) Certified of the brand and model being offered Must have Military Testing Certificate/Must be military grade tested certified/with military grade certification seal						
- Additional Requirement for all Laptop Computers: 1) Current and latest certificate from the manufacturer that the bidder/supplier is authorized partner or reseller of the brand being offered. 2) Current and latest certificate from the manufacturer that the bidder/supplier is authorized service provider of the brand being offered. 3) Bidder/ Manufacturer must have authorized service center nationwide (Submit the List).						
Total amount in words:				-		

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____