



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Various Genuine Epson Printer Ink which shall be undertaken in accordance with Section 52.1 (b) Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **250,775.20** Two Hundred Tifty Thousand Seven Hundred Seventy Five and 20/100 Pesos

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

05 NOV 2021 at 11:00pm through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

Minerva Esquivias
MINERVA ELOISA P. ESQUIVIAS
 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB). To be awarded by line item
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>05 NOV 2021</u> at <u>11:00pm</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .



Management System
 ISO 9001:2015
 www.tuv.com
 ID 3106840991



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 Telephone: (632) 8938-5267
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REQUEST FOR QUOTATION

PR No. 21-10-1275

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Genuine Epson C13T664100 (T6641), Black	cart	52				
Genuine Epson C13T664100 (T6642), Cyan	cart	45				
Genuine Epson C13T664100 (T6643), Magenta	cart	45				
Genuine Epson C13T664100 (T6644), Yellow	cart	45				
Genuine Epson T7741 pigment ink black 140ml	bottle	64				
Genuine Epson L6170 All-in-One Ink (Black)	cart	4				
Genuine Epson L6170 All-in-One Ink (Cyan)	cart	4				
Genuine Epson L6170 All-in-One Ink (Magenta)	cart	4				
Genuine Epson L6170 All-in-One Ink (Yellow)	cart	4				
Genuine Epson MDL LQ2190	cart	30				
Genuine Epson Black T0731 HN, Epson Stylus T1100	cart	6				
Genuine Epson Magenta T1032, Epson Stylus T1100	cart	1				
Genuine Epson Yellow T1032, Epson Stylus T1100	cart	6				
Genuine Epson T6731 Black	cart	5				
Genuine Epson T6732 Cyan	cart	4				
Genuine Epson T633 Magenta	cart	4				
Genuine Epson T6734 Yellow	cart	4				
Genuine Epson T6735 Light Cyan	cart	4				
Genuine Epson T6736 Light Magenta	cart	4				
Total amount in words:				-		

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____