



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Printing of 2018 CPBI Publications which shall be undertaken in accordance with Small Value Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of 995,000.00 Nine Hundred Ninety-Five Thousand Pesos Only

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** 11 Nov-21 at 11:00AM through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com

Minerva E. Esquivias

MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>11 Nov-21</u> at <u>11:00AM</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .
Omnibus Sworn Statement (OSS)	together with the quotation	Unnotarized OSS may be submitted. However, a copy of your notarized OSS shall be required to be submitted after award of contract but before payment.
2021 Income Tax Return (ITR)	together with the quotation	In case not yet available, you may submit your 2020 ITR. However, a copy of your 2021 ITR shall be required to be submitted after award of contract but before payment.



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
www.psa.gov.ph

REQUEST FOR QUOTATION
PR No. 21-09-1136

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Printing of 2018 CPBI Publications, 18 volumes (1 volume per industry section) with 115 copies per volume						
Specifications:						
Size: A4 size (21cmX29.7cm) ; Cover Color: 4 colors						
Cover paper: Foldcote, caliper 12/U.V. lamination with spined text						
Inside pages: bookpaper 50, substance 20						
1 color: black text; front and back paging						
Signature page: first page-full color						
Other specifications: Symthe sewn, perfect binding and camera ready						
A-Agriculture, Forestry and Fishing (379 pages, excluding cover)	copies	115	₱	₱		
B. Mining and Quarrying (441 pages, excluding cover)	copies	115	₱	₱		
C. Manufacturing (1860 pages, excluding cover)	copies	115	₱	₱		
D. Electricity, Gas, Steam, and Air Conditioning Supply (211 pages, excluding cover)	copies	115	₱	₱		
E. Water Supply: Sewerage, Waste Management and Remediation Activities (233 pages, excluding cover)	copies	115	₱	₱		
F. Construction (419 pages, excluding cover)	copies	115	₱	₱		
G. Wholesale and Retail Trade(833 pages, excluding pages)	copies	115	₱	₱		
H. Transportation and Storage (305 pages, excluding cover)	copies	115	₱	₱		
I. Accommodation and Food Service Activities (301 pages, excluding cover)	copies	115	₱	₱		
J. Information and Communication (400 pages, excluding cover)	copies	115	₱	₱		
K. Financial and Insurance Activities (326 pages, excluding cover)	copies	115	₱	₱		
L. Real State Activities (258 pages, excluding cover)	copies	115	₱	₱		
M. Professional, Scientific and Technical Activities (448 pages, excluding cover)	copies	115	₱	₱		
N. Administrative and Support Service Activities (526 pages, excluding cover)	copies	115	₱	₱		
P. Education (316 pages, excluding cover)	copies	115	₱	₱		

Q. Human Health and Social Work Activities (397 pages, excluding cover)	copies	115	₱	₱		
R. Arts, Entertainment, and Recreation (259 pages, excluding cover)	copies	115	₱	₱		
S. Other Service Activities (337 pages, excluding cover)	copies	115	₱	₱		
Note: Printer shall provide PSA camera-ready version of the 18 Publications for review within 15 working days upon submission of PSA the manuscript of said publications. Printed version of the publications shall be provided to PSA within 20 days upon approval of the reviewed camera-ready version of the publications.						
Total amount in words:					-	

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____