



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**REQUEST FOR QUOTATION<sup>1</sup>**

The **Philippine Statistics Authority (PSA)**, through its Bids and Awards Committee, intends to procure **Desktop Computer** which will be undertaken in accordance with **Section 52.1 (Shopping)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **Nine Hundred Fifty Thousand Pesos (₱950,000.00)**.

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than 06 MAY 2021 at 11:00 A.M.** through email at **[bac-secretariat@psa.gov.ph](mailto:bac-secretariat@psa.gov.ph)** and **[bacsecretariat.psa@gmail.com](mailto:bacsecretariat.psa@gmail.com)**.

For any clarification, you may contact us at telephone no. **(02) 8374-8283** or email address at **[bac-secretariat@psa.gov.ph](mailto:bac-secretariat@psa.gov.ph)**.

*Minerva Eloisa P. Esquivias*

**MINERVA ELOISA P. ESQUIVIAS**

Chairperson, Bids and Awards Committee

**TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e. Order Slip and/or Billing statement, by the supplier. Our Government Servicing Bank, i.e. the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier **not earlier than twenty four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.**
11. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

The following documents are likewise required to be submitted on the specified deadlines:

Document	Deadline	Remarks
Copy of 2021 Mayor's or Business Permit or Valid PhilGEPS Registration (Platinum Membership)	Not later than <b>06 MAY 2021</b> at 11:00 A.M. (together with quotation)	In case not yet available, you may submit your expired Business or Mayor's permit with Official Receipt of renewal application, however, a copy of your 2021 Business and Mayor's Permit shall be required to be submitted <b>after award of contract but before payment.</b>

<sup>1</sup> As of 02 October 2020



After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<b>Desktop Computer</b>  <b>-Processor:</b> Intel Core i7-10700 Processor with Vpro (2.80Ghz, up to 4.80Ghz with Turbo Boost, 8 Cores, 16 Threads, 16MB Cache)  <b>-Chipset:</b> Intel Comet Lake Q470  <b>-Memory:</b> At least 32GB (16GB x 2) DDR4 2933Mhz DIMM Two DIMM slots, Upgradable to 64GB  <b>-Storage:</b> At least 1 TB SSD M.2 NVMe Storage + 2 TB SATA 7200 Rpm  <b>-Optical Drive:</b> Internal DVD RW DRIVE  <b>-Monitor:</b> At least 24" LED Monitor (Same brand of CPU)  <b>-Graphics:</b> At least 4GB GDDR5 Dedicated Graphics Card  <b>-LAN:</b> Must have 10/100/1000 Mbps, Gigabit Ethernet  <b>-I/O Ports:</b> <b>Front:</b> 2x USB 3.2 Gen 1, 2 x USB 3.2 Gen 2, 1 x USB-C 3.2 Gen 2, 1 x microphone (3.5mm), 1 x Headphone/microphone combo jack <b>Rear:</b> 4 x USB 2.0, 1 x serial (9-pin), 1 x RJ-45 connector, 2 x Displayport, 1 x Line-out (3.5mm)  <b>-Form Factor:</b> Small Form Factor  <b>-Keyboard and Mouse:</b> Must have USB Keyboard and Mouse (same brand of CPU)  <b>-Operating System:</b> Must have Pre-Installed Windows 10 Pro 64bit  <b>-Warranty:</b> Three (3) Years on Parts and Service on site	pc	10	P_____	P_____	( )	( )
Total amount in words:_____						
_____						
_____						
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<p><b>-Security and Features:</b>            *Must have chassis Intrusion Switch            *BIOS: Power-on password, Smart USB protection (allows keyboard/mouse only, blocks all storage devices)            *Must have TPM 2.0 or higher</p> <p><b>-Compliance Certificate:</b>            *Energy Star Compliance of the brand and model being offered            *Must be Electronic Product Environmental Assessment Tool (EPEAT) Certified of the brand and model being offered</p> <p><b>-Additional Requirement for all Desktop Computers:</b>            1) Current and latest certificate from the manufacturer that the bidder/ supplier is authorized partner or reseller of the brand being offered            2) Current and latest certificate from the manufacturer that the bidder/supplier is authorized service provider of the brand being offered            3) Bidder/Manufacturer must have authorized service center nationwide (submit the list)</p> <p><b>Warranty Information:</b>            3-Year Limited Hardware Warranty</p> <p>Note: Provide picture of sample product upon submission of quotation</p> <p>Delivery Date: 15 May 2021</p>					
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Printed Name of authorized representative/Signature\_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_