

REQUEST FOR QUOTATION

which shall be undertaken in accordance with of the 2016 Revised implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of Php 104,000.00 Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative not later than through email at bac-secretariat@psa.gov.ph For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com TERMS AND CONDITIONS Bidders shall provide correct and accurate information required in this form. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission. Price quotation/s nust be valid for a period of thirty (30) calendar days from the date of submission. Price quotation/s to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable. Quotations exceeding the ABC shall be rejected. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative. In case of two or more bidders are determined to have submitted the LCRB, the PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications. Payment shall be made after delivery and upon submission of the requirements specified in the Purchase Request (PR). Payment shall be made after delivery and upon submission of the requirements psecified in the purchase Request (PR). Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank	procure	AND	The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to procure Meals for the Workshop on the Establishment of the Information Systems Strategic Plan 2027-2029									
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	Documents to be submitted		Deadline	Remarks								
ו נטעפעופו אונו נוס עטטעמעטו	Copy of the 2025 Mayor's/Business Permit and valid			together with the quotation								
PhilGEPS Registration at 11.624 w	PhilGEPS Registration		at 11'. 000 m	together with the quotation								
Notarized Omnibus Sworn Statement (OSS)	Notarized Omnibus Sworn Statement (OSS)											
Supporting document/s to be submitted as may be applicable:	Supporting document/s to be submitted as may be applicable:											
a For Sole Proprietorship:	a For Sole Proprietorship:											
-If authorized representative – Notarized Special Power of Attorney and OSS Upon acknowledgement of the Notice of Award	-If authorized representative - Notarized Special Power of Attorney and OSS		Upor	acknowledgement of the Notice of Award								
b - or Corporation: -Notarized Secretary's Certificate and OSS - Partnership:	-If authorized represe b.For Corporation:											



-Anyone of the partners, Notarized OSS -If authorized representative - Notarized Special Power of Attorney and OSS



REQUEST FOR QUOTATION PR No. 25-03-0232

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

	-	-	CONTROL OF THE PERSON NAMED IN	The same of the sa	-	Manager and the Control of the Contr
Item(s) and Specification(s), minimum		Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check) Yes No	
Meals for the Workshop on the Establishment of the Information Systems Strategic Plan 2027-2029		1				
Date: 24 to 28 March 2025 Venue: PSA Headquarters, 24th Floor Mode of payment: Send-bill						
Food Requirement and Specs: (32 pax) AM/PM Snacks and Lunch Buffet Style catering service with reusable plates, mugs and cutlery						
AM snacks, Lunch, PM Snacks - snacks with drinks (Soda) and water - no bread and delicacies - buffet lunch composed of soup, main dish (rice, pork/beef, chicken, fish and vegetables), and dessert - with drinks (Soda) and water - with flowing coffee						
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and catering Services for Philippine Statistics Authority Meetings, Events, and Other Ecologically Sustainable Products of Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.						
X-X-X-X-X-X-X						
Total amount in words:						
Printed name of the authorized representative:				Signature:		
Name of Company:			Position:			
Address: Email address:						
Fax No.: Tel. No.:		Mobile No.:				
Date:						