

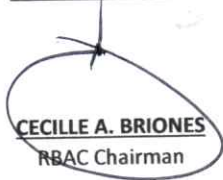


REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for the conduct of Training for the 2024 Census of Population and Community-Based Monitoring System Geotagging of Service Facilities and Government Projects with the following details:

Name of Project	Catering Services for the conduct of Training for the 2024 Census of Population and Community-Based Monitoring System Geotagging of Service Facilities and Government Projects
Solicitation	2025-02-015-SR
Location	PSO Sorsogon
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 45,360.00
Contract Duration	(See Bid Form, Page 2)

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **08:00am on February 21, 2025** at **PSA Sorsogon, 2/F Clemente Building, Garcia St., Sulucan, Sorsogon City, Sorsogon**


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)		
					YES	NO	
Catering Services for the conduct of Training for the 2024 Census of Population and Community-Based Monitoring System Geotagging of Service Facilities and Government Projects February 25, 2025 - AM&PM Snacks and Lunch February 26, 2025 - AM&PM Snacks and Lunch February 27, 2025 - AM&PM Snacks and Lunch February 28, 2025 - AM&PM Snacks and Lunch Food requirements: Menu to be provided by PSO Free flowing coffee and purified drinking water Note: must be adjustable for participants with special dietary requirements Specs for snacks: Packaging: Recyclable (e.g. carton or paper-maded material, wooden spoon and fork, paper cups, paper straws) Specs for lunch: Buffet style catering service; reusable plates, mugs and cutlery Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics. Please see attached specifications For official use of PSA Sorsogon XXXXX	pax	33	P _____	P _____	()	()	
	pax	33	P _____	P _____	()	()	
	pax	9	P _____	P _____	()	()	
	pax	9	P _____	P _____	()	()	
				P _____			
					Total amount in words:		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? ___ Yes ___ No

Philgeps Registration? ___ Yes ___ No

Printed Name and Signature of Canvasser: _____


LIST OF PARTICIPANTS

Date	Activity	No. of Participants	Participants
February 25-26, 2025	Training for the 2024 Census of Population and Community-Based Monitoring System Geotagging of Service Facilities and Government Projects	33 pax per day x 2 days = 66 pax	1. SSS Red 2. PFP Guemo 3. PMFP Hababag 4. ISA II Altarejos 5. BPPFP AS Janaban 6. 3 Hired Team Supervisors 7. 20 Hired Map Data Collectors 8. 3 Hired Map Data Processors 9. 2 Hired Mapa Data Reviewers
February 27-28, 2025		9 pax per day x 2 days = 18 pax	1. SSS Red 2. PFP Guemo 3. PMFP Hababag 4. ISA II Altarejos 5. 3 Hired Map Data Processors 6. 2 Hired Mapa Data Reviewers

Prepared by:


Rizelle Anne B. Chavez
 COSW - PPA SA

Approved by:


Cross Doreh L. Lee
 Supervising Statistical Specialist/ OIC

Date	AM SNACKS	LUNCH	PM Snacks
February 25, 2025	AM SNACKS (33 pax)	LUNCH (33 pax)	PM Snacks (33 pax)
	Spaghetti with Garlic Bread	Steamed Rice	Pansit guisado and puto pao
	Canned Juice	Pininyahang manok	Bottled softdrinks
		Pork bola-bola with Misua and Patola	
		Fried porkchop	
February 26, 2025	AM SNACKS (33 pax)	LUNCH (33 pax)	PM Snacks (33 pax)
	Palabok and Chicken Fillet	Steamed Rice	Banana cue or camote cue
	Orange juice	Pork Nilaga with corn	Solanghon guisado
		Chicken fillet with mayonnaise dip	Canned juice
		Pipino Salad	
February 27, 2025	AM SNACKS (9 pax)	LUNCH (9 pax)	PM Snacks (9 pax)
	Dinuguan	Steamed Rice	Sandwich and camote fries
	Kakanin/ puto	Tinolang manok	Bottled softdrinks
	Canned Juice	Grilled fish	
		Chilli Siganilyss ginataan	
February 28, 2025	AM SNACKS (9 pax)	LUNCH (9 pax)	PM Snacks (9 pax)
	Maja blanca	Steamed Rice	Bihon guisado
	Pansit guisado	Pork mechado	Toasted siopao
	Canned Juice	Chopsuey	Bottled soft drinks
		Crab and corn soup	
	Banana		
	Bottled Water		

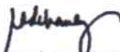
Note:

With bottled water and utensils


Free flowing brewed coffee

Supplier must adhere to the government's advocacy on "Green Procurement"

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