



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to procure Duplicator of Two Color Drum in Single Pass- Black and Blue which shall be undertaken in accordance with Section 52.1(b) (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of Php 744,000.00 Seven Hundred Forty-four Thousand Pesos Only

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** Nov. 22, 2024 at 11:00am through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com

Minerva Elouisa P. Esquivias
MINERVA ELOISA P. ESQUIVIAS
 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	not later than <u>11/22/24</u> at <u>11:00am</u>	together with the quotation



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
 www.psa.gov.ph

RECEIVED
 GSD Procurement Unit
 Name: Joseph
 Date: 11/18
 Time: 2:35pm

REQUEST FOR QUOTATION
PR No. 24-11-1173

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Duplicator of Two Color Drum in Single Pass- Black and Blue						
Original type: Book or sheet						
Quick master time: Approx 53 seconds or less						
Normal Master making mode: Dual color print-Approx 57 sec or less						
Resolution: Scanning: 600 x 600 dpi						
Printing: 600 x 600 dpi, Quick master code: 600 x 400 dpi						
Maximum Scanning Area: 297mm x 432mm						
Print paper weight: Min 46gsm, Max 210gsm						
Maximum printing Area : 291mm x 413mm						
Paper Tray- 1000 sheets or higher						
Print speed: 6 levels: 60, 80, 100, 110, 120 and 150 sheets per minute						
Image processing mode: line, photo, duo, pencil						
Print reproduction ratio: enlargement: up to 163% and reduction: up to 61%						
User interface: color touch panel						
Functions: Image, contrast, size, paper size detection, d-feed check, dot process, contrast adjustment, tone curve , layout, multi-up print, 2 up, book shadow, top margin adjustment, binding margin adjustment, max, scan, ink saving, quick master making, preview, adf semi auto, storage, overlay, stamp, print speed adjustment, print density adjustment, print position adjustment, interval, renew page, auto page renewal, one side master make, rotate, special paper ctrl, output reversal, scanning side adf, paper memory print, separation, recommendation preview, color, program, job separation, slip sheet sorting, job memory, reservation, editor, idling action, confidential, my direct access, meter display, id counter report, proof copy, direct printing, usb job list scanning mode, admin, auto-sleep, auto power off, power off schedule, protect						
PC interface: usb 2.0, ethernet, 100 base-tx/10base-t						
Ink supply- 1000 ml cartridge						
Master supply/ disposal: Fully automatic A3 approx 220 sheets per roll						
Disposal capacity: approx. 80 sheets						
Dimensions: 165mm x 735mm x 1115mm (in use)						
Weight: Approx 164kg						
Warranty						
At least Two (2) years on parts and services on-site						
Additional Requirements:						
1) Must be able to comply with the specifications provided in the technical description						
2) Certification from the Manufacturer that the supplier must be Authorized Service Center/Provider of the brand being offered						
3) Lifetime free service						
*** Nothing Follows***						
Total amount in words:						

Printed name of the authorized representative: _____ Signature: _____
 Name of Company: _____ Position: _____
 Address: _____ Email address: _____
 Fax No.: _____ Tel. No.: _____ Mobile No.: _____
 Date: _____