

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to Meals for the Task Force Training on Permanent Validity RA11909, Guidelines on Domestic Adoption Act under RA11642 and Guidelines on the Preparation and Registration of Certificate of Live Birth of Person with no known parents under RA11767 on 30 Sept to 04 Oct 2024

procure	with no known parents under RA11767 on 30 Sept to 04 Oct 2024							
which shall be undertaken in acco		Section 53.9 (Small Value Procurement)						
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the								
Contract (ABC) in the amount of		Seven Hundred Thirty One Thousand Two Hundred Fifty Pesos Only						
Contract (ABC) in the amount of	701,200.00							

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**SEPTEMBER 27.2021 Thomas through email at <a href="mailto:bac-secretariat@psa.gov.ph">bac-secretariat@psa.gov.ph</a>

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at <a href="mailto:gsdprocurement.psa@gmail.com">gsdprocurement.psa@gmail.com</a>

MINERVA ELOISA P. ESQUIVIAS

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.
- Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks		
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	Not later than 9/21/24	Together with the quotation		
Supporting document/s to be submitted as may be applicable: a. For Sole Proprietorship:	Upon acknowledgm	ent of the Notice of Award		



## REQUEST FOR QUOTATION PR No. 24-09-0953

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
				,	Yes	No
Meals for the Task Force Training on Permanent Validity RA11909, Guidelines on Domestic Adoption Act under RA11642 and Guidelines on the Preparation and Registration of Certificate of Live Birth of Person with no known parents under RA11767 on 30 Sept to 04 Oct 2024		1				
pecification:						
4th flr. Multifunction Hall 1A and 1B, PSA Headquarters, PSA Complex,						
ast Ave., Diliman, Quezon City						
The state of PM Charles						
M Snacks, Lunch and PM Snacks						
Specs for Meals: Managed Buffet						
M Snacks						
Variation (Beef, Fish, Chicken), Egg, Garlic Rice			-	-	-	-
Drinks			-			-
PM Snacks						-
Var. (Beef Lasagna, Pasta, Pancit, Spaghetti)					-	-
Drinks					-	-
unch					-	-
Main Course (Beef/Chicken/Fish)						-
Side Dish - Vegetables		-			-	-
Rice	ļ				-	
Dessert	-	-			-	-
- Drinks						
Other Food Requirements						
No Cream Dory						
Free Flowing Coffee			-			-
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178 entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and other Activities, Mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use plastics.						
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X					-	
Total amount in words:	THE RESIDENCE OF THE PARTY OF T					
Printed name of the authorized representative:				Signature:		
Name of Company:			Position:			
Address:			Email ac	ldress:		
Tel No.		Mobile N	o.:			
Fax No.:						