

REQUEST FOR QUOTATION

The Statistics Authority (PSA) thr	ough the Bids and Awards Committee (BAC), intends to								
Media for the Conduct of Mid Yes	ar AssessmentCBMS PCD, CBSD, & GMD and CBSS								
in accordance with	Section 53.9 (Small value Procurement)								
which shall be undertaken in accordance with of the 2016 Revised Implementing Rules and Regulation	ns of Republic Act No. 9184, with an Approved Budget of the One Hundred Seventy Nine Thousand Four Hundred Pesos								
Contract (ABC) in the amount of 179,400.00	Only								
Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided									
below. Submit your quotation duly signed by you or you	r duly authorized representative not later than								
JULY 24, 2024 at 1100an	_ through email at <u>bac-secretariat@psa.gov.ph</u> and								
bacsecretariat.psa@gmail.com.	0. 11.055.4								

For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- Bidders shall provide correct and accurate information required in this form.
- 1 Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission. 2
- Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable. 3
- Quotations exceeding the ABC shall be rejected. 4
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. 5 This procurement project is to be awarded by lot.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative. 6
- In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to 7 finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.
- The item/s shall be delivered according to the requirements specified in the Purchase Request (PR). 8
- The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications. 9
- Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty 10 four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.
- Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the 11 amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks		
opy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	not later than 7 24 24 at	Together with the quotation.		
For Sole Proprietorship: If owner - Notarized OSS If authorized representative - Notarized Special ower of Attorney and OSS For Corporation Notarized Secretary's Certificate and OSS Partnership anyone of the partners - Notarized OSS If authorized representative - Notarized Special Power of Attorney and OSS	Upon Acknowled	dgement of the Notice of Award		



er having carefully read and accepted the Terms and Conditions, I/We subn	t our quotation	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Accessment	Lot	1				
eals for the Conduct of Mid Year Assessment BMS PCD, CBSD, & GMD and CBSS						
nue: PSA Headquarters						
eals Arrangement: August 2024 - AM Snack, Lunch, and PM Snack (70 pax) August 2024 - AM Snack, Lunch, and PM Snack (70 pax) August 2024 - AM Snack, Lunch, and PM Snack (70 pax) August 2024 - AM Snack, Lunch, and PM Snack (33 pax) August 2024 - AM Snack, Lunch, and PM Snack (33 pax) August 2024 - AM Snack, Lunch, and PM Snack (33 pax)						,
ood Specifications: uffet Style						
ood: Client Choice						
M/PM Snack: Pasta/Bread/Native Delicacies, Juice or Softdrinks unch: At least 3 Viands: 1 Meat, 1 Fish, 1 Vegetables, Steamed Rice, Dessert, (Fresh Fruits or Other Dessert) Juice, and Water Note: No Cream Dory, Preferrably no viands will be repeated during the event Separate food for 2 Muslim pax if pork will be served.						
Other inclusions: Flowing Coffee						
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and catering Services for Philippine Statistic Atuhority Meetings, Events, and Other Ecologically Sustainable Products of Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.	es					
X-X-X-X-X-X						
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Total amount in words:				Signature:		
Printed name of the authorized representative:			Posit			
Name of Company: Address:		Mobi	Ema	il address:		
Tel. No.:						