

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to												
procure Meals for the conduct of 2024 Accounting Division Mid-Year Assessement (10-12 July 2024)												
which sh	nall be undertaken i	in accordance v	/ith	Section 53.9 (Small Value Procurement)								
of the 20	016 Revised Implen	nenting Rules a	nd Regulation	ons of Republic Act No. 9184, with an Approved Budget of the								
Contract (ABC) in the amount of 52			52,650.00	00 Fifty Two Thousand Six Hundred Fifty Pesos On								
Please quote your hast offer for the item/s described harain, subject to the Terms and Conditions provided												
Please quote your <b>best offer</b> for the <b>item/s described herein</b> , subject to the Terms and Conditions provided												
below. Submit your quotation duly signed by you or your duly authorized representative <b>not later than</b>												
701×	05,2024	at 110	SONN	_ through ema	ail at	bac-secretariat@psa.gov.ph						
For any placification, you may contact up at talanhans as (00) 9274 9262 as any illustration at												
For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at												
gsdprocu	urement.psa@gmail.c	com				com and its						
						Mongmucas						
						MINERVA ELOISA P. ESQUIVIAS						
					4	airperson, Bids and Awards Committee						
1	Diddom chall provide or	arrant and annurate i		MS AND COND	ITIONS							
2	Bidders shall provide correct and accurate information required in this form.  Price quotattion/s must be valid for a period of <b>thirty (30) calendar days</b> from the date of submission.											
3	Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.  Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.											
4	Quotations exceeding the ABC shall be rejected.											
5	Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. This procurement project is to be awarded by lot.											
6	Any interlineations, eras	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.										
7	In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.											
8	The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).											
9	The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.											
10	Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.											
11	Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.											
	Documents to be sub	bmitted		Deadline		Remarks						
Copy of the 202	Copy of the 2024 Mayor's/Business Permit and valid PhillGEPS Registration			7 5/24	at	Together with the quotation.						
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## REQUEST FOR QUOTATION PR No. 24-06-0719

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check) Yes No					
Meals: AM Snacks, Lunch & PM Snacks No. of Pax: 27 Date: 10 to 12 July 2024 Location: 15th Floor, PSA Complex, East Ave., Diliman, Quezon City	Pack	27								
Food Requirements: AM/PM Snacks -Sandwich/Pasta, Juice, Flowing Coffee Lunch -Meal includes rice, 1 main dish (Pork, Beef of Chicken), Vegetable, Dessert, and Juice										
Note: Food services and packaging shall be in compliance with the Office Memorandum No.2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics										
Approved Budget of the Contract										
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Total amount in words:										
Printed name of the authorized representative: Signature:										
Name of Company:	Position:									
Address:	Email address:									
Fax No.: Tel. No.:										
Date:										