



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Shopping** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

Name of Project	ICT equipment for the 2024 Consumer Expectations Survey (CES)
Solicitation	2024-11-147-SOCD
Location	PSA RSSO V
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 249,500.00
Contract Duration	within 20 days after receipt of Purchase Order

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **8:00AM, December 2, 2024** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City**.


CECILLE A. BRIONES
BAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement
 4. Certification as Authorized Reseller
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
9. Electronic submission of bids must be password protected otherwise, it will be rejected/disqualified.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
ICT equipment for the 2024 Consumer Expectations Survey (CES)						
Laptop with below specs or higher: Processor: Intel Core i5-13th Gen RAM: 16GB DDR4 Memory @3200Mhz Internal: 512GB M.2 NVMe PCIe 3.0 SSD Display: 14" FHD 16:9 IPS Graphics: Iris X graphics Webcam: 720p HD Camera with privacy shutter Connectivity: WiFi 6, dual band, Bluetooth 5.3 Fingerprint: yes Ports: USB 3.2, USB Type C, HDMI, 3.5mm Audio Jack, DC-in Audio: Built-in speaker, microphone Adapter: 65w AC Adapter Battery: 14hrs battery life or higher Keyboard: Backlit keyboard 2.82 pound max weight Software: Windows 11 MS Office (Licensed) see attached specifications	unit	5	P _____	P _____	()	()
Total				P _____ Total amount in words: _____ _____ _____ _____		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Tel/Fax No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? ☐ Yes ☐ No

Philgeps Registration? ☐ Yes ☐ No
Philgeps Number: _____

Printed Name and Signature of Canvasser: _____