

REGIONAL BIDS AND AWARDS COMMITTEE Tel Nos: (034) 435-0574 or (034) 707-4486

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Negros Occidental through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Alternative Mode of Procurement under Section 53.9 (Small Value Procurement) for the "Procurement of Catering Services for the conduct of Civil Registration Month Culminating Activity and LCR and Employees Quiz Bee Provincial Eliminations of PSA Negros Occidental PSO" Details of the project is as follows:

Name of Project	Procurement of Catering Services for the conduct of Civil Registration Month Culminating Activity and LCR and Employees Quiz Bee Provincial Eliminations of PSA Negros Occidental PSO					
Reference	PR No. 2024-0645-02-013					
Location	Bacolod City					
Brief Description	Procurement of Catering Services for the conduct of Civil Registrati Month Culminating Activity and LCR and Employees Quiz Bee Provincial Eliminations of PSA Negros Occidental PSO on February 22, 2024					
Quantity	as stated in the RFQ					
Approved Budget for the Contract (ABC)	PhP 12,000.00					
Contract Duration	February 22, 2024					

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 9:00 AM of February 15, 2024 to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Negros Occidental, East 2 Corporate Center, cor. Circumferential Rd.-Diola St., Villamonte, Bacolod City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No.(034) 435-0574 or (034) 707-4486.

LIAM G. VARO BAC/ Chairperson

Terms and Conditions:

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.

2 Late submission of quotation shall not be accepted.

3. Bids exceeding the ABC shall be disqualified.

4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.

5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.

6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.

7. Price should be valid forty (45) calendar days after the deadline of submission of quotation;

8. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

recumenent or Latering Services for the conduct of Civil Registration Month Cultimizing Activity and LCR and Employees Quiz Bee Provincial Eliminations of PSA Megeo Occidental occ Pebruary 22, 2024 PM Snacks PM Snacks Snould be served at 2:00 PM PM Snacks should be served at 2:00 PM Snacks Should Should Snacks Should PM Snacks Should Snacks Should Snacks Should Snacks Should Snacks Should Snacks Should Snacks Should Snac	ltem No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specifiy country of origin)
Image: Second		conduct of Civil Registration Month Culminating Activity and LCR and Employees Quiz Bee Provincial Eliminations of PSA Negros Occidental							
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Image: State of the served at 9:00 AM Millional Requirements: Additional Requirements: Additional Requirements: Additional Requirements: Additional Requirements: Additional Staff, 10SW, 6 PBRAP Agents, 5 CAP Provincial Staff Additional Requirements:			pax	50	120.00	6,000.00			
AM (50 pax) - 32 LCRO Participants, 1 CSS, 1 SrSS, 5 Regular Staff, 5 COSWs, 6 PBRAP Agents PM (50 pax) - 22 Regular Staff, 7 COSWs, 6 PBRAP Agents, 6 PRO Staff, 1 PPA, 1 CBMS, 2 Contractuals, 5 CAF Provincial Staff Additional Requirements: AM Snacks should be served at 9:00 AM PM Snacks should be served at 2:00 PM Use of Sytrofoam is STRICTLY prohibited. Use of reusable utensils is highly encouraged.		PM Snacks	pax	50	120.00	6,000.00			
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TOTAL =		Use of Sytrofoam is STRICTLY prohibited.					TOTAL =		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name/Signature/Position

Name of Company

Address

Date: _____

Tel. No.: _____

Fax No: ____

Email Address: _____

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