



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Regional Statistical Services Office No. 6  
Iznart St., Iloilo City

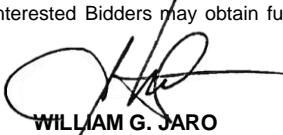
**REGIONAL BIDS AND AWARDS COMMITTEE**  
Tel Nos: (033) 335-0316, 335-0907

**REQUEST FOR QUOTATION (RFQ)**

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Bids and Awards Committee (BAC) will undertake Negotiated Procurement under Section 53.9 (Small Value Procurement) for the "Procurement of Catering Services for the Conduct of 2024 Census of Population (2024 POPCEN) 3rd Level Training in the City of Iloilo - PSA Iloilo Provincial Statistical Office". Details of the project is as follows:

<b>Name of Project</b>	2024 Census of Population (2024 POPCEN) 3rd Level Training
<b>Reference</b>	PR No: 2024-0630-06-082
<b>Location</b>	Iloilo City
<b>Brief Description</b>	Procurement of Catering Services for the Conduct of 2024 Census of Population (2024 POPCEN) 3rd Level Training in the City of Iloilo - PSA Iloilo Provincial Statistical Office
<b>Quantity</b>	stated in the bid Form
<b>Approved Budget for the Contract (ABC)</b>	<b>Php439,020.00</b>
<b>Contract Duration</b>	July 15, 2024 to July 17, 2024 (3 Days)

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the sealed quotation not later than 01:00 P.M. on June 24, 2024 to be opened on the same day at 01:30 P.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Iloilo Provincial Statistical Office, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat/Sub-TWG at Tel. No. (033) 327-9219 or (033) 509-9620.

  
**WILLIAM G. JARO**  
BAC Chairperson

**Terms and Conditions:**

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
5. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
6. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three calendar days after the opening of bids or during post qualification:  
a. Mayor's/Business Permit; b. PhilGEPS Registration Number; c. Income Tax Return; d. Omnibus sworn Statement (if applicable)
7. Please submit Food Menu together with this RFQ.
8. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
9. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

## BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specify country of origin)
	<b>Catering Services for the Conduct of 2024 Census of Population (2024 POPCEN) 3rd Level Training in the City of Iloilo - PSA Iloilo Provincial Statistical Office</b>  <b>July 15, 2024 to July 17, 2024 (3 Days)</b>  <b>July 15, 2024</b> AM Snacks Lunch PM Snacks  <b>July 16, 2024</b> AM Snacks Lunch PM Snacks  <b>July 17, 2024</b> AM Snacks Lunch PM Snacks  <i>Participants: 271 pax - PSA Personnel, Hired Census Area Supervisor (CAS), Team Supervisors (TS) and Enumerators (EN)</i>  <i>Condition:</i> <i>* Free Flowing Tea/Coffee, Lunch is Buffet and includes 3 main dishes, appetizer, soup, rice and drinks</i>  <i>Note :Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled "Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics".</i>							
		pax	271	120.00	32,520.00	_____	_____	
		pax	271	300.00	81,300.00	_____	_____	
		pax	271	120.00	32,520.00	_____	_____	
						_____	_____	
		pax	271	120.00	32,520.00	_____	_____	
		pax	271	300.00	81,300.00	_____	_____	
		pax	271	120.00	32,520.00	_____	_____	
						_____	_____	
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						_____	_____	
						_____	_____	
						_____	_____	
					<b>439,020.00</b>	_____	_____	
<b>TOTAL =</b>								

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature/Position

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Address

Date: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email Address: \_\_\_\_\_