



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Regional Statistical Services Office No. 6  
Iznart St., Iloilo City

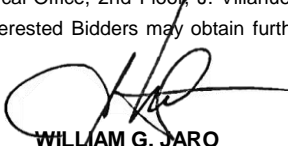
**REGIONAL BIDS AND AWARDS COMMITTEE**  
Tel Nos: (033) 335-0316, 335-0907

**REQUEST FOR QUOTATION (RFQ)**

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Bids and Awards Committee (BAC) will undertake Negotiated Procurement under Section 53.9 (Small Value Procurement) for the "Procurement of Catering Services for Conduct of Provincial Data Review/Training for Agricultural Statistical Survey for the month of June and July 2024 of PSA Iloilo Provincial Statistical Office". Details of the project is as follows:

<b>Name of Project</b>	Conduct of Provincial Data Review/Training for Agricultural Statistical Survey for the month of June and July 2024
<b>Reference</b>	PR No: 2024-0630-04-026
<b>Location</b>	Iloilo City
<b>Brief Description</b>	Procurement of Catering Services for Conduct of Provincial Data Review/Training for Agricultural Statistical Survey for the month of June and July 2024 of PSA Iloilo Provincial Statistical Office
<b>Quantity</b>	1 Lot
<b>Approved Budget for the Contract (ABC)</b>	Php152,280.00
<b>Contract Duration</b>	June to July 2024

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the sealed quotation not later than 01:00 P.M. on May 14, 2024 to be opened on the same day at 01:30 P.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Iloilo Provincial Statistical Office, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat/Sub-TWG at Tel. No. (033) 327-9219 or (033) 509-9620.

  
**WILLIAM G. JARO**  
BAC Chairperson

**Terms and Conditions:**

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
5. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
6. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three calendar days after the opening of bids or during post qualification:  
a. Mayor's/Business Permit; b. PhilGEPS Registration Number; c. Income Tax Return; d. Omnibus sworn Statement (if applicable)
7. Please submit Food Menu together with this RFQ.
8. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
9. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

## BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specify country of origin)	
LOT 1	<b>Catering Services for Conduct of Provincial Data Review/Training for Agricultural Statistical Survey for the month of June and July 2024 of PSA Iloilo Provincial Statistical Office</b>								
	<b>Training on Quarterly Fisheries Survey (QFS)</b> June 10, 2024								
		AM Snacks	pax	20	120	2,400.00	_____	_____	
		Lunch	pax	20	300	6,000.00	_____	_____	
		PM Snacks	pax	20	120	2,400.00	_____	_____	
		Participants: 20 pax (1 CSS, 2 Focal, 17 SR)							
		<b>Briefing on Quarterly Fisheries Survey (QFS) for the use of CAPI</b> June 11, 2024							
		AM Snacks	pax	20	120	2,400.00	_____	_____	
		Lunch	pax	20	300	6,000.00	_____	_____	
		PM Snacks	pax	20	120	2,400.00	_____	_____	
		Participants: 20 pax (1 CSS, 2 Focal, 17 SR)							
		<b>Training on Crops Production Survey</b> June 13, 2024							
		AM Snacks	pax	31	120	3,720.00	_____	_____	
		Lunch	pax	31	300	9,300.00	_____	_____	
		PM Snacks	pax	31	120	3,720.00	_____	_____	
		Participants: 31 pax (1 CSS, 2 Focal, 7 TS, 21 SR)							
		<b>Training on Crops Production Survey</b> June 14, 2024							
		AM Snacks	pax	31	120	3,720.00	_____	_____	
		Lunch	pax	31	300	9,300.00	_____	_____	
		PM Snacks	pax	31	120	3,720.00	_____	_____	
		Participants: 31 pax (1 CSS, 2 Focal, 7 TS, 21 SR)							
		<b>Training on Commercial Livestock and Poultry Survey (CLPS)</b> June 17, 2024							
		AM Snacks	pax	14	120	1,680.00	_____	_____	
		Lunch	pax	14	300	4,200.00	_____	_____	
		PM Snacks	pax	14	120	1,680.00	_____	_____	
		Participants: 14 pax (1 CSS, 1 Focal, 12 SR)							
		<b>Briefing on Commercial Livestock and Poultry Survey (CLPS) for the use of CAPI</b> June 18, 2024							
		AM Snacks	pax	14	120	1,680.00	_____	_____	
	Lunch	pax	14	300	4,200.00	_____	_____		
	PM Snacks	pax	14	120	1,680.00	_____	_____		
	Participants: 14 pax (1 CSS, 1 Focal, 12 SR)								
	<b>Training on Backyard Livestock and Poultry Survey (BLPS)</b> June 20, 2024								
	AM Snacks	pax	14	120	1,680.00	_____	_____		

Lunch	pax	14	300	4,200.00		
PM Snacks	pax	14	120	1,680.00		
Participants: 14 pax (1 CSS, 1 Focal, 12 SR)						
<b>Briefing on Backyard Livestock and Poultry Survey (BLPS) for the use of CAPI</b>						
June 21, 2024						
AM Snacks	pax	14	120	1,680.00		
Lunch	pax	14	300	4,200.00		
PM Snacks	pax	14	120	1,680.00		
Participants: 14 pax (1 CSS, 1 Focal, 12 SR)						
<b>Training on Commercial and Municipal Fisheries Survey</b>						
June 27, 2024						
AM Snacks	pax	12	120	1,440.00		
Lunch	pax	12	300	3,600.00		
PM Snacks	pax	12	120	1,440.00		
Participants: 12 pax (1 CSS, 1 Focal, 9 SR)						
<b>Training on Palay Production Survey (PPS) and Corn Production Survey (CPS)</b>						
June 28, 2024						
AM Snacks	pax	13	120	1,560.00		
Lunch	pax	13	300	3,900.00		
PM Snacks	pax	13	120	1,560.00		
Participants: 13 pax (1 CSS, 1 Focal, 11 SR)						
<b>Provincial Data Review/Training on Livestock and Poultry Survey (Commercial)</b>						
July 8, 2024						
AM Snacks	pax	14	120	1,680.00		
Lunch	pax	14	300	4,200.00		
PM Snacks	pax	14	120	1,680.00		
Participants: 14 pax (1 CSS, 1 Focal, 12 SR)						
<b>Provincial Data Review/Training on Livestock and Poultry Survey (Backyard)</b>						
July 12, 2024						
AM Snacks	pax	14	120	1,680.00		
Lunch	pax	14	300	4,200.00		
PM Snacks	pax	14	120	1,680.00		
Participants: 14 pax (1 CSS, 1 Focal, 12 SR)						
<b>Provincial Data Review/Training on Crops Production Survey</b>						
July 15, 2024						
AM Snacks	pax	31	120	3,720.00		
Lunch	pax	31	300	9,300.00		
PM Snacks	pax	31	120	3,720.00		
Participants: 31 pax (1 CSS, 2 Focal, 7 TS, 21 SR)						
<b>Provincial Data Review/Training on Fisheries Survey</b>						
July 16, 2024						
AM Snacks	pax	14	120	1,680.00		
Lunch	pax	14	300	4,200.00		
PM Snacks	pax	14	120	1,680.00		
Participants: 14 pax (1 CSS, 1 Focal, 12 SR)						
<b>Training on Monthly Palay and Corn Situation Report Survey (MPCRS)</b>						
July 19, 2024						
AM Snacks	pax	13	120	1,560.00		
Lunch	pax	13	300	3,900.00		
PM Snacks	pax	13	120	1,560.00		

Participants: 13 pax (1 CSS, 1 Focal, 11 SR)						
<b>Provincial Data Review/Training on Cereals Survey</b>						
July 22, 2024						
AM Snacks	pax	13	120	1,560.00	_____	_____
Lunch	pax	13	300	3,900.00	_____	_____
PM Snacks	pax	13	120	1,560.00	_____	_____
Participants: 13 pax (1 CSS, 1 Focal, 11 SR)				<b>152,280.00</b>		
<p><i>Condition:</i>  <i>Free Flowing Drinking Water/Tea/Coffee</i>  <i>Lunch is Buffet and Includes 2 Main Dish, 1 Appetizer, 1 Soup, Rice and Drinks</i>  <i>Pursuant to Republic Act (RA) No. 9003 (Section 2), Otherwise known as the Ecological Solid Waste Management Act of 2000.</i></p> <ul style="list-style-type: none"> <li><i>Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services</i></li> <li><i>Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks, and glass for water or beverage shall be utilized.</i></li> <li><i>Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also be served in reusable bottles, bowls, or dispensers.</i></li> </ul>						
					<b>TOTAL =</b>	

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature/Position

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address

Date: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email Address: \_\_\_\_\_