



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

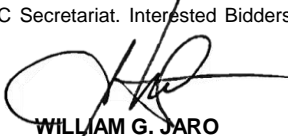
REGIONAL BIDS AND AWARDS COMMITTEE
Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Bids and Awards Committee (BAC) will undertake Negotiated Procurement under Section 53.9 (Small Value Procurement) for the "Procurement of Catering Services for the Training and Capacity Building of Solemnizing Officers on Administrative Order No. 1 Series of 2021 (2021 Implementing Rules and Regulations Governing the Registration of the Authority to Solemnize Marriage of Solemnizing Officers) of PSA Iloilo Provincial Statistical Office". Details of the project is as follows:

Name of Project	Training and Capacity Building of Solemnizing Officers on Administrative Order No. 1 Series of 2021 (2021 Implementing Rules and Regulations Governing the Registration of the Authority to Solemnize Marriage of Solemnizing Officers)
Reference	PR No: 2024-0630-02-009
Location	Iloilo City
Brief Description	Procurement of Catering Services for the Training and Capacity Building of Solemnizing Officers on Administrative Order No. 1 Series of 2021 (2021 Implementing Rules and Regulations Governing the Registration of the Authority to Solemnize Marriage of Solemnizing Officers) of PSA Iloilo Provincial Statistical Office
Quantity	1 Lot
Approved Budget for the Contract (ABC)	Php15,000.00
Contract Duration	February 23, 2024

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the sealed quotation not later than 09:00 A.M. on February 20, 2024 to be opened on the same day at 10:00 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat at Tel. No. (033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

- 1 All entries must be **typewritten/printed legibly**. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3 Bids exceeding the ABC shall be disqualified.
- 4 Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
- 5 In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, **submit, together with your quotation the photocopy of you PhilGeps Registration, DTI/SEC Registration Municipal and Business Permit**.
- 7 Prospective Bidder may bid for one (1) Lot only or for both Lots.
- 8 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification. PSA may require the bidder to submit sample of the item for evaluation.
- 9 Price should be valid for forty-five (45) calendar days after the deadline of submission of quotation;
- 10 The PSA reserves the right to reject any bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)
	<p>Catering Services for the Training and Capacity Building of Solemnizing Officers on Administrative Order No. 1 Series of 2021 (2021 Implementing Rules and Regulations Governing the Registration of the Authority to Solemnize Marriage of Solemnizing Officers) of PSA Iloilo Provincial Statistical Office</p> <p>February 23, 2024</p> <p>AM Snacks Lunch PM Snacks</p> <p>Participants: 30 Pax - 25 Solemnizing Officers 5 PSA Personnel</p> <p>Condition: Free Flowing Drinking Water/Tea/Coffee Lunch Includes 2 Main Dish, 1 Appetizer, 1 Soup, Rice and Drinks</p>	<p>pax pax pax</p>	<p>30 30 30</p>	<p>100.00 300.00 100.00</p>	<p>3,000.00 9,000.00 3,000.00</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
	TOTAL				15,000.00		

<p>_____</p> <p align="center">Printed Name/Signature/Position</p>	<p>Date: _____</p>
<p>_____</p> <p align="center">Name of Company</p>	<p>Tel. No.: _____</p>
<p>_____</p> <p align="center">Address</p>	<p>Fax No: _____</p>
	<p>Email Address: _____</p>