

Republic of the Philippines

PHILIPPINE STATISTICS AUTHORITY

Antique Provincial Statistical Office 2/F Eagle's Place, Bantayan Road, San Jose, Antique

REGIONAL BIDS AND AWARDS COMMITTEE

Tel Nos: (033) - 335-0316 or (033) - 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Antique Provincial Statistical Office through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Alternative Mode of Procurement under Section 53.10 (Lease of Venue and Real Property) for the "Procurement of Lease of Venue and Meals for the conduct of Municipal Level Training for the 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Data Collection and Geotagging in the municipality of Belison for PSA Antique PSO." Details of the project is as follows:

Name of Project	Municipal Level Training for the 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Data Collection and Geotagging in the municipality of Belison			
Reference	PR No. 2024-0606-06-052			
Location	Antique			
Brief Description	Procurement of Lease of Venue and Meals for the conduct of Municipal Level Training for the 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Data Collection and Geotagging in the municipality of Belison for PSA Antique PSO.			
Quantity	As stated in the bid form			
Approved Budget for the Contract (ABC)	Php 49,200.00			
Contract Duration	6 days			

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 1:00 PM of June 24, 2024 to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Antique Provincial Statistical Office, 2/F Eagle's Building, Bantayan Road, San Jose, Antique. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No. (033)-335-0316 or (033)-3350907.

WILLIAM G. SARO BAC Chai person

Terms and Conditions:

- 1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3. Bids exceeding the ABC shall be disqualified.
- 4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
- 5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- a. Mayor's/Business Permit; b. PhilGEPS Registration Number; c. Income Tax Return; d. Omnibus Sworn Statement (if applicable)
- 7. Please submit Food Menu together with this RFQ.
- 8. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
- 9. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)
	Procurement of Lease of Venue and Meals for the conduct of Municipal Level Training for the 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Data Collection and Geotagging in the municipality of Belison for PSA Antique PSO.						
Lot 1	Municipal Level Training for the 2024 Census of Population and Community- Based Monitoring System (POPCEN-CBMS) Household Data Collection and Geotagging in the municipality of Belison for PSA Antique PSO.						
	July 1 - 6, 2024						
	July 1, 2024		45	100.00	4 500 00		
	A.M. Snacks Lunch	pax	15 15	100.00 400.00	1,500.00 6,000.00		
	P.M. Lunch	pax pax	15	100.00	1,500.00		
	July 2, 2024	pux	10	100.00	1,000.00		
	A.M. Snacks	pax	15	100.00	1,500.00		
	Lunch	pax	15	400.00	6,000.00		
	P.M. Lunch	pax	15	100.00	1,500.00		
	July 3, 2024		15	100.00	4 500 00		
	A.M. Snacks Lunch	pax pax	15	100.00 400.00	1,500.00 6,000.00		
	P.M. Lunch	pax	15	100.00	1,500.00		
	July 4, 2024	Pun		100.00	1,000.00		
	A.M. Snacks	pax	15	100.00	1,500.00		
	Lunch	pax	15	400.00	6,000.00		
	P.M. Lunch	pax	15	100.00	1,500.00		
	July 5, 2024		45	400.00	4 500 00		
	A.M. Snacks Lunch	pax	15 15	100.00 400.00	1,500.00 6,000.00		
	P.M. Lunch	pax pax	15	100.00	1,500.00		
	July 6, 2024	pux	10	100.00	1,000.00		
	A.M. Snacks	pax	7	100.00	700.00		
	Lunch	pax	7	400.00	2,800.00		
	P.M. Lunch	pax	7	100.00	700.00		
	Participants: 15 pax - 7 Enumerators, 2 Team Supervisors, 1 Reserved EN, 2 LGU Personnel, 1 CAS and 2 PSA Personnel Condition: *Venue: within Sibalom proper						
	Veriue: Willin Standorn proper Free Flowing Tea/Coffee "Buffet Lunch includes: 1 Appetizer, 2-3 Main Dish, 1 Side Dish, 1 Soup, 1 Dessert, Fruits, Soda						
	and/or Canned Juice and Rice *Preferably no toasted/garlic bread						
	*With Free wifi ≥ 20Mbps. Note:						
	Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled "Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials						
	and Prohibition on the Use of Styrofoam and Single-use Plastics".						
		1				TOTAL =	

and gardeny read and accepted year remine and conditione. The quote years in the term at prices noted above.				
	Date:			
Printed Name/Signature/Position				
	Tel. No.:			
Name of Company	Fax No:			
	Email Address:			
Address				