

REGIONAL BIDS AND AWARDS COMMITTEE

Tel Nos: (033) 335-0316 / (033) 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Aklan Provincial Statistical Office through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Shopping under Section 52.1b (Shopping) for the "Procurement of Materials and Supplies for the Conduct of Training and Enumeration of All Regular AgStat Surveys 1st Quarter 2024 of PSA Aklan PSO." Details of the project is as follows:

Name of Project	Procurement of Materials and Supplies for the Conduct of Training and Enumeration of All Regular AgStat Surveys 1st Quarter 2024 of PSA Aklan PSO				
Reference	PR No. 2024-0604-03-017				
Location	Aklan				
Brief Description	Procurement of Materials and Supplies for the Conduct of Training and Enumeration of All Regular AgStat Surveys 1st Quarter 2024 of PSA Aklan PSO				
Quantity	Lot 1				
Approved Budget for the Contract (ABC)	Php 17,380.00				
Contract Duration	30 days				

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 9:00A M . of March 12, 2024 to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Aklan Provincial Statistical Office, Kalibo, Aklan. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No. (036) 268-9217 or (036) 268-3373.

WILLIAM G. JARO BAC Chairperson

Terms and Conditions:

- 1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3. Bids exceeding the ABC shall be disqualified.
- 4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
- 5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 7. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
- 8. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specifiy country of origin)
	David David O. 5 v 40 11 O. 1 v 00 70 v v v							
Lot 1	Bond Paper, 8.5 x 13", Subs20, 70gsm (Long)	ream	40	260.00	10,400.00			Hard Copy
	Bond Paper, 8.27 x 11.69", Subs20, 70gsm (A4)	ream	20	250.00	5,000.00			Hard Copy
	Pencil No. 1 or 2	piece	60	10.00	600.00	, , ,		Mongol
	Ballpen-Black	piece	60	8.00	480.00			Flexstick
	Eraser, Rubber	piece	50	18.00	900.00			Mapped
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	Term of Delivery: 30 Days			 				-
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	TOTAL =							
After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above. Date:								

Printed Name/Signature/Position

Tel. No.: ______

Name of Company

Fax No: _____

Email Address: _____

Address