



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

REGIONAL BIDS AND AWARDS COMMITTEE

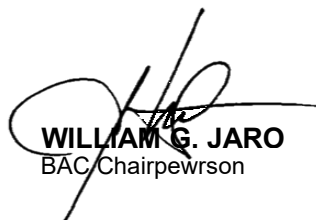
Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Shopping under Section 52.1b (Shopping) for the "Procurement of regular office supplies for replenishment of stocks for the 4th quarter, 2024 of PSA Regional Statistical Services Office 6 Regional." Details of the project is as follows:

Name of Project	Procurement of regular office supplies for replenishment of stocks for the 4th quarter, 2024 of PSA RSSO 6.
Reference	PR No. 2024-0600-11-208
Location	Iloilo City
Brief Description	Regular office supplies for replenishment of stocks for the 4th quarter, 2024 of PSA RSSO 6.
Quantity	Lot 1
Approved Budget for the Contract (ABC)	Php49,956.00
Contract Duration	30 days

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 9:00 A.M. of November 29, 2024 to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office No. 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. . Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No.(033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
7. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
8. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specifiy country of origin)
Lot 1	Procurement of regular office supplies for replenishment of stocks for the 4th quarter, 2024 of PSA RSSO 06.							
	Batley "AA", 2 pcs per pack (10x longer lasting, trusted and reliable alkaline battery)	piece	40	135.00	5,400.00			
	Alcohol with moisturizer, 500ml	pack	40	109.00	4,360.00			
	Board Paper, Long (Color: Cream)	bottle	6	42.00	252.00			
	Bond Paper, A4, 70gsm, S20	ream	75	210.00	15,750.00			
	Bond Paper, Long, 70gsm, S20	ream	10	225.00	2,250.00			
	Brown Envelope, Long	piece	500	3.00	1,500.00			
	Tissue Paper, 3 ply (2-Virgin pulp +1-Ecolayer)	piece	80	30.00	2,400.00			
	Tape, Transparent, 24mm (Scotch Tape)	piece	12	32.00	384.00			
	Air Freshener, Spray, 320ml	piece	6	260.00	1,560.00			
	Insect Killer, 500ml (Fast Knockdown Formula)	pack	3	450.00	1,350.00			
	Toilet Bowl Cleaner, 500ml	piece	6	135.00	810.00			
	Epson Ink 003, Black	box	20	340.00	6,800.00			
	Epson Ink 003, Cyan	box	7	340.00	2,380.00			
	Epson Ink 003, Magenta	piece	7	340.00	2,380.00			
	Epson Ink 003, Yellow	piece	7	340.00	2,380.00			
TOTAL =								

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name/Signature/Position

Name of Company

Address

Date: _____

Tel. No.: _____

Fax No: _____

Email Address: _____