



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Regional Statistical Services Office No. 6  
Iznart St., Iloilo City

**REGIONAL BIDS AND AWARDS COMMITTEE**  
Tel Nos: Tel Nos: (033) 335-0316, 335-0907

## REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Negotiated Procurement under Section 53.10 for the "Procurement of Lease of Venue, Meals and Accommodation for the conduct of the 2024 OWS and 2023 ISLE Second Level Training for Field Operations of PSA RSSO VI - SOCD, Iloilo City." Details of the project is as follows:

<b>Name of Project</b>	OWS and 2023 ISLE Second Level Training
<b>Reference</b>	PR No: 2024-0600-08-120
<b>Location</b>	Iloilo City
<b>Brief Description</b>	Procurement of Lease of Venue, Meals and Accommodation for the conduct of the 2024 OWS and 2023 ISLE Second Level Training for Field Operations of PSA RSSO VI - SOCD, Iloilo City
<b>Quantity</b>	As stated in the bid form
<b>Approved Budget for the Contract (ABC)</b>	<b>Php 198,300.00</b>
<b>Contract Duration</b>	<b>5 Days</b>

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 01:00 PM. of August , 2024 to be opened on the same day at 01:30 P.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office No. 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No. (033) 335-0316 or (033) 335-0907.

  
**WILLIAM G. JARO**  
BAC Chairperson

### Terms and Conditions:

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
7. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
8. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

# BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specify country of origin)
	Procurement of Lease of Venue, Meals and Accommodation for the conduct of the 2024 OWS and 2023 ISLE Second Level Training for Field Operations of PSA RSSO VI - SOCD							
	<p style="text-align: center;"><b>26-30 August 2024</b></p> <p style="text-align: center;"><b>August 25, 2024 (Check in)</b></p> <p>Dinner pax 8 500.00 4,000.00</p> <p>Lodging (with free breakfast) (twin beds) room 4 2,800.00 11,200.00</p> <p style="text-align: center;"><b>August 26, 2024</b></p> <p>Complimentary Breakfast room 4 -</p> <p>Breakfast pax 7 500.00 3,500.00</p> <p>AM Snacks pax 15 150.00 2,250.00</p> <p>Lunch pax 15 500.00 7,500.00</p> <p>PM Snacks pax 15 150.00 2,250.00</p> <p>Dinner pax 15 500.00 7,500.00</p> <p>Lodging (with free breakfast) (twin beds) room 8 2,800.00 22,400.00</p> <p style="text-align: center;"><b>August 27, 2024</b></p> <p>Complimentary Breakfast room 8 -</p> <p>AM Snacks pax 15 150.00 2,250.00</p> <p>Lunch pax 15 500.00 7,500.00</p> <p>PM Snacks pax 15 150.00 2,250.00</p> <p>Dinner pax 15 500.00 7,500.00</p> <p>Lodging (with free breakfast) (twin beds) room 8 2,800.00 22,400.00</p> <p style="text-align: center;"><b>August 28, 2024</b></p> <p>Complimentary Breakfast room 8 -</p> <p>AM Snacks pax 15 150.00 2,250.00</p> <p>Lunch pax 15 500.00 7,500.00</p> <p>PM Snacks pax 15 150.00 2,250.00</p> <p>Dinner pax 15 500.00 7,500.00</p> <p>Lodging (with free breakfast) (twin beds) room 8 2,800.00 22,400.00</p> <p style="text-align: center;"><b>August 29, 2024</b></p> <p>Complimentary Breakfast room 8 -</p> <p>AM Snacks pax 15 150.00 2,250.00</p> <p>Lunch pax 15 500.00 7,500.00</p> <p>PM Snacks pax 15 150.00 2,250.00</p> <p>Dinner pax 15 500.00 7,500.00</p> <p>Lodging (with free breakfast) (twin beds) room 8 2,800.00 22,400.00</p> <p style="text-align: center;"><b>August 30, 2024 (Check out)</b></p> <p>Checkout with Complimentary Breakfast room 8 -</p> <p>AM Snacks pax 15 150.00 2,250.00</p> <p>Lunch pax 15 500.00 7,500.00</p> <p>PM Snacks (packed) pax 15 150.00 2,250.00</p> <p>Participants (4 RSSO, 11 pax/CSS/FPs)</p> <p><b>Condition:</b></p> <p>Buffet Breakfast</p> <p>2 Main course, vegetable/soup, dessert, rice, chilled juice/soda for buffet lunch/dinner.</p> <p>with strong wifi connection in the room and function room</p> <p>free use of amenities of the hotel</p> <p>provision of LCD and wide screen</p> <p>Number may increase or decrease and based on actual</p>							
<b>TOTAL = 198,300.00</b>								

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

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<p>Printed Name/Signature/Position</p> <p>Name of Company</p> <p>Address</p>	