



Republic of the Philippines  
**PHILIPPINE STATISTICS AUTHORITY**  
Regional Statistical Services Office No. 6  
Iznart St., Iloilo City

**REGIONAL BIDS AND AWARDS COMMITTEE**  
Tel Nos: Tel Nos: (033) 335-0316, 335-0907

## REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Alternative Mode of Procurement under Section 53.9 (Small Value Procurement) for the "Procurement of Catering Services for Snacks of Attendees to the Learning Session on CPI and Inflation to Media Personnel of PSA RSSO 6 -SOCD on 14 May 2024, 9:00 AM at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City ". Details of the project is as follows:

<b>Name of Project</b>	Procurement of Catering Services for Snacks of Attendees to the Learning Session on CPI and Inflation to Media Personnel of PSA RSSO 6 -SOCD on 14 May 2024, 9:00 AM at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City
<b>Reference</b>	PR No. 2024-0600-04-070
<b>Location</b>	PSA RSSO VI, Iloilo City
<b>Brief Description</b>	Procurement of Catering Services for Snacks of Attendees to the Learning Session on CPI and Inflation to Media Personnel of PSA RSSO 6 -SOCD on 14 May 2024, 9:00 AM at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City
<b>Quantity</b>	25 pax
<b>Approved Budget for the Contract (ABC)</b>	<b>Php 3,000.00</b>
<b>Contract Duration</b>	1 day

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 1:00 PM of May 7, 2024 to be opened on the same day at 1:30 P.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office No. 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No..(033) 335-0316 or (033) 335-0907.

  
**WILLIAM G. JARO**  
BAC Chairperson

### Terms and Conditions:

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
7. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
8. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

# BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specifiy country of origin)
Lot 1	<p>Procurement of Catering Services for Snacks of Attendees to the Learning Session on CPI and Inflation to Media Personnel of PSA RSSO 6 -SOCD on 14 May 2024, 9:00 AM at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City</p> <p><b>14 May 2024 (9:00 AM)</b></p> <p><b>AM Snacks</b> Hamburger Juice Drink In Bottle</p> <p>Participants: 25 pax (RFP, SOCD staff, 20 media)</p> <p><b>Conditions:</b> Packaging: Recyclable (e.g. carton or paper made material, wooden spoon and fork)</p>	pax	25	120	3,000.00			
<b>TOTAL =</b>					<b>3,000.00</b>			

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature/Position

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address

Date: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email Address: \_\_\_\_\_