



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

REGIONAL BIDS AND AWARDS COMMITTEE
Tel Nos: Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Alternative Mode of Procurement under Section 53.9 (Small Value Procurement) for the "Procurement of Catering Services for Snacks of Attendees to the March 2024, April 2024 and May 2024 Inflation Press Conferences of PSA RSSO 6 -SOCD on 15 April 2024, 10 May 2024, and 14 June 2024 at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City ". Details of the project is as follows:

Name of Project	Procurement of Catering Services for Snacks of Attendees to the March 2024, April 2024 and May 2024 Inflation Press Conferences of PSA RSSO 6 -SOCD on 15 April 2024, 10 May 2024, and 14 June 2024 at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City
Reference	PR No. 2024-0600-04-052
Location	PSA RSSO VI, Iloilo City
Brief Description	Procurement of Catering Services for Snacks of Attendees to the March 2024, April 2024 and May 2024 Inflation Press Conferences of PSA RSSO 6 -SOCD on 15 April 2024, 10 May 2024, and 14 June 2024 at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City
Quantity	Lot 1 (25 pax), Lot 2 (25 pax), Lot 3 (25 pax),
Approved Budget for the Contract (ABC)	Php 9,000.00
Contract Duration	3 days

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 10:00 AM of April , 2024 to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office No. 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat\Sub-TWG at Tel. No..(033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

1. All entries must be typewritten/printed legibly. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
5. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
7. Price should be valid forty (45) calendar days after the deadline of submission of quotation;
8. The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)	Indicate Brand and Source of Goods (Local or Specify country of origin)
Lot 1	Procurement of Catering Services for Snacks of Attendees to the March 2024, April 2024 and May 2024 Inflation Press Conferences of PSA RSSO 6 - SOCD on 15 April 2024, 10 May 2024, and 14 June 2024 at PSA RSSO 6, J. Villanueva Bldg, Iznart St., Iloilo City							
	15 April 2024 (2:00 PM)							
	PM Snacks	pax	25	120	3,000.00			
	Pasta Juice Drink In Can Total				3,000.00			
	10 May 2024 (2:00 PM)							
	PM Snacks	pax	25	120	3,000.00			
	Hamburger Juice Drink In Can Total				3,000.00			
	14 June 2024 (2:00 PM)							
	PM Snacks	pax	25	120	3,000.00			
	Pasta Juice Drink In Can Total				3,000.00			
	Participants: 25 pax (RD, SOCD, RFP, 6 SOCD staff, 16 media)							
	Conditions: Dates indicated may be subject to adjustments based on availability of the OIC-RD and/or SOCD Chief and/or Focal Person. Such information shall be relayed to the provider. Packaging: Recyclable (e.g. carton or paper made material, wooden spoon and fork)							
TOTAL =					9,000.00			

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name/Signature/Position

Date: _____

Name of Company

Tel. No.: _____

Address

Fax No: _____

Email Address: _____