



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
REGION V – BICOL

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Small Value Procurement** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

<b>Name of Project</b>	Catering Services for the 2023 National Information and Communications Technology Household Survey (NICTHS) 2nd Level Training on January 22-26, 2024
<b>Solicitation</b>	2024-01-003-SOCD
<b>Location</b>	PSA RSSO V
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	17 pax
<b>Approved Budget for the Contract (ABC)</b>	Php 61,170.00
<b>Contract Duration</b>	January 22-26, 2024

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **8:00AM, January 16, 2023** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City**.

  
**CECILLE A. BRIONES**  
RBAC Chairperson

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit Permit
  2. PhilGEPS Registration Number
  3. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
9. Submission of electronic bid should be password protected otherwise, it will be rejected.

**BID FORM**

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering Services for the 2023 National Information and Communications Technology Household Survey (NICTHS) 2nd Level Training on January 22-26, 2024</b>						
<b>January 21, 2024</b> Dinner	pax	8	P_____	P_____	( )	( )
<b>January 22, 2024</b> Breakfast	pax	8	P_____	P_____	( )	( )
AM Snack	pax	17	P_____	P_____	( )	( )
Lunch	pax	17	P_____	P_____	( )	( )
PM Snack	pax	17	P_____	P_____	( )	( )
Dinner	pax	10	P_____	P_____	( )	( )
<b>January 23-24, 2024 (2days)</b> Breakfast	pax	10	P_____	P_____	( )	( )
AM Snack	pax	17	P_____	P_____	( )	( )
Lunch	pax	17	P_____	P_____	( )	( )
PM Snack	pax	17	P_____	P_____	( )	( )
Dinner	pax	10	P_____	P_____	( )	( )
<b>January 25, 2024</b> Breakfast	pax	9	P_____	P_____	( )	( )
AM Snack	pax	16	P_____	P_____	( )	( )
Lunch	pax	16	P_____	P_____	( )	( )
PM Snack	pax	16	P_____	P_____	( )	( )
Dinner	pax	9	P_____	P_____	( )	( )
<b>January 26, 2024</b> Breakfast	pax	9	P_____	P_____	( )	( )
AM Snack	pax	16	P_____	P_____	( )	( )
Lunch	pax	16	P_____	P_____	( )	( )
PM Snack	pax	16	P_____	P_____	( )	( )
Dinner	pax	8	P_____	P_____	( )	( )
<b>January 27, 2024</b> Breakfast	pax	8	P_____	P_____	( )	( )
xxxx						
please see attached specifications			Total	P_____		
				Total amount in words:		
				_____		
				_____		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tel/Fax No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Convasser: \_\_\_\_\_

2023 National Information and Communications Technology Household Survey (NICTHS)  
2nd Level Training on January 22-26, 2024

## DAILY MENU

January 21, 2024

**DINNER**

Number of Pax: 8

- Crab and Corn Soup
- Porkchop Steak
- Pinangat
- Steamed Rice
- Banana

January 22, 2024

**BREAKFAST**

Number of Pax: 8

- Corned Beef Silog
- Banana

**AM SNACKS**

Number of Pax: 17

- Arrozcaldo with egg
- Steamed siomai, 3pc, with chilli paste
- Fresh buko juice

**LUNCH**

Number of Pax: 17

- Beef nilaga with corn
- Pork sisig
- Battered grilled fish with ensaladang manga
- Steamed Rice
- Ice cream

**PM SNACKS**

Number of Pax: 17

- Cheesy pork empanada
- Takoyaki, 3pcs
- Soda in can

**DINNER**

Number of Pax: 10

- Menudo
- Adobong Sitaw
- Steamed rice
- Fresh fruits

January 23, 2024

**BREAKFAST**

Number of Pax: 10

- Fried Rice
- Boneless Bangus with sliced tomato and suka
- Ripe Papaya

**AM SNACKS**

Number of Pax: 17

- Potato salad
- Lumpia shanghai, 2pc
- Pineapple juice in can

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| <b>LUNCH</b>   | <b>Number of Pax:</b> | <u>17</u> |
| <ul style="list-style-type: none"> <li>○ Lo han Chai</li> <li>○ Pork (knuckles) humba with banana heart</li> <li>○ Garlic mushrooms</li> <li>○ Steamed rice</li> <li>○ Fresh fruit in a platter</li> </ul> |                       |           |

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| <b>PM SNACKS</b>  | <b>Number of Pax:</b> | <u>17</u> |
| <ul style="list-style-type: none"> <li>○ Quesadillas w/ French fries</li> <li>○ Fresh melon or mango shake</li> </ul> |                       |           |

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| <b>DINNER</b>  | <b>Number of Pax:</b> | <u>10</u> |
| <ul style="list-style-type: none"> <li>○ Fried Porchop with Achara</li> <li>○ Kinunot</li> <li>○ Steamed Rice</li> <li>○ Fresh fruit in a platter</li> </ul> |                       |           |

**January 24, 2024**

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| <b>BREAKFAST</b>   | <b>Number of Pax:</b> | <u>9</u> |
| <ul style="list-style-type: none"> <li>○ Steamed Rice</li> <li>○ Tapa</li> <li>○ Banana</li> </ul> |                       |          |

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| <b>AM SNACKS</b>  | <b>Number of Pax:</b> | <u>16</u> |
| <ul style="list-style-type: none"> <li>○ Pancake with syrup and mango slices</li> <li>○ Egg cheesy pandesal/sandwich</li> <li>○ Fresh kalamansi-cucumber juice</li> </ul> |                       |           |

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| <b>LUNCH</b>  | <b>Number of Pax:</b> | <u>16</u> |
| <ul style="list-style-type: none"> <li>○ Spicy adobong baluko or pusit</li> <li>○ Igado</li> <li>○ Fried chicken</li> <li>○ Shanghai rice</li> <li>○ Ice cream</li> </ul> |                       |           |

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| <b>PM SNACKS</b>   | <b>Number of Pax:</b> | <u>16</u> |
| <ul style="list-style-type: none"> <li>○ Schawarma and mojos</li> <li>○ Soda in can</li> </ul> |                       |           |

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| <b>DINNER</b>   | <b>Number of Pax:</b> | <u>9</u> |
| <ul style="list-style-type: none"> <li>○ Tinolang native na manok</li> <li>○ Dried Laing</li> <li>○ Fried Fish</li> <li>○ Rice</li> </ul> |                       |          |

**January 25, 2024**

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| <b>BREAKFAST</b>   | <b>Number of Pax:</b> | <u>9</u> |
| <ul style="list-style-type: none"> <li>○ Fried Rice</li> <li>○ Longganisa</li> <li>○ Tomato Omelete</li> <li>○ Pakwan</li> </ul> |                       |          |

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| <b>AM SNACKS</b>  | <b>Number of Pax:</b> | <u>16</u> |
| <ul style="list-style-type: none"> <li>○ Nachos and 2pc pizza bread with chilli sauce</li> <li>○ Fresh passion fruit juice</li> </ul> |                       |           |

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| <b>LUNCH</b>   | <b>Number of Pax:</b> | <b>16</b> |
| <ul style="list-style-type: none"> <li>○ Ginatang kalabasa with crabs</li> <li>○ Spicy adobong atay</li> <li>○ Lechon kawali</li> <li>○ Steamed Rice</li> <li>○ Fresh fruits in a platter</li> </ul> |                       |           |

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| <b>PM SNACKS</b>  | <b>Number of Pax:</b> | <b>16</b> |
| <ul style="list-style-type: none"> <li>○ 4pc. Siomai with chilli sauce</li> <li>○ Steamed siopao</li> <li>○ Mais con hieló</li> </ul> |                       |           |

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| <b>DINNER</b>  | <b>Number of Pax:</b> | <b>9</b> |
| <ul style="list-style-type: none"> <li>○ Pork Barbeque</li> <li>○ Mixed Veggies</li> <li>○ Steamed rice</li> <li>○ Fruits</li> </ul> |                       |          |

**January 26, 2024**

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| <b>BREAKFAST</b>   | <b>Number of Pax:</b> | <b>9</b> |
| <ul style="list-style-type: none"> <li>○ Fried Rice</li> <li>○ Tocino</li> <li>○ Srambled Egg</li> </ul> |                       |          |

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| <b>AM SNACKS</b>  | <b>Number of Pax:</b> | <b>16</b> |
| <ul style="list-style-type: none"> <li>○ Beef Lasagna</li> <li>○ Banana Muffin</li> <li>○ Pineapple Juice in can</li> </ul> |                       |           |

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| <b>LUNCH</b>  | <b>Number of Pax:</b> | <b>16</b> |
| <ul style="list-style-type: none"> <li>○ Sinigang na Baboy</li> <li>○ Fried or grilled tilapia</li> <li>○ Black Pepper Tofu and Green Beans</li> <li>○ Steamed Rice</li> <li>○ Fresh fruits in a platter</li> </ul> |                       |           |

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| <b>PM SNACKS</b>   | <b>Number of Pax:</b> | <b>16</b> |
| <ul style="list-style-type: none"> <li>○ Chicken macaroni salad (not too sweet)</li> <li>○ Garlic cheese bread</li> <li>○ Soda in Can</li> </ul> |                       |           |

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| <b>DINNER</b>   | <b>Number of Pax:</b> | <b>8</b> |
| <ul style="list-style-type: none"> <li>○ Grilled spareribs</li> <li>○ Kare-Kareng Gulay</li> <li>○ Steamed rice</li> <li>○ Sliced Mangos</li> </ul> |                       |          |

**January 27, 2024**

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| <b>BREAKFAST</b>   | <b>Number of Pax:</b> | <b>8</b> |
| <ul style="list-style-type: none"> <li>○ Spam Silog</li> <li>○ Sliced Melon</li> </ul> |                       |          |

**Note: Free flowing distilled/mineral water and coffee with creamer/sugar during training. With bottled water for breakfast and dinner**