



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Fuel, Oil and Lubricants for PSA Albay service vehicles for the months of January to March 2024 with the following details:

Name of Project	Procurement for the Fuel, Oil and Lubricants for PSA Albay service vehicles for the months of January to March 2024
Solicitation	2024-01-003-AL
Location	PSA Albay Provincial Statistical Office
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 92,572.22
Contract Duration	January - March 2024

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on January 16, 2024** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**

CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement for the Fuel, Oil and Lubricants for PSA Albay service vehicles for the months of January to March 2024						
Mitsubishi Adventure (Diesel)	liter	282.43	P _____	P _____	()	()
Isuzu Dmax (Diesel)	liter	437.14	P _____	P _____	()	()
Toyota Rush (Premium Gasoline)	liter	436.25	P _____	P _____	()	()
Kawasaki Fury 125 (Premium Gasoline)	liter	28.89	P _____	P _____	()	()
ATF-Automatic Transmission and Power Steering fluid						
SAE 20, 1 liter	btl	5	P _____	P _____	()	()
Brake fluid, 900ml	btl	2	P _____	P _____	()	()
Diesel Engine Oil, 15W-40, 4 liters	btl	2	P _____	P _____	()	()
Diesel Engine Oil, 15W-40, 1 liter	btl	6	P _____	P _____	()	()
Gasoline Engine Oil, Synthetic, 5W-40, 1 liter	btl	10	P _____	P _____	()	()
Motorcycle Engine Oil, Fully Synthetic, 10W-40, 1 liter	btl	5	P _____	P _____	()	()
			Total	P _____		
For official use of PSA Albay xxxxx				Total amount in words:		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No

Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____