



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION 7 – CENTRAL VISAYAS



Reference No.: 23RSSO07-1149

NOTICE TO PROCEED
NTP-2023-051-PB

30 December 2023

MS. HEIDI JANE D. CAFE

Corporate Secretary
CAFE SECURITY AGENCY, INC.
N. Bacalso Ave., Bulacao
Talisay City, Cebu

Thru: SARRA MAY P. PANSACALA
Authorized Representative

Dear Ma'am:

This notice is hereby given to **Café Security Agency, Inc.** that the delivery of services listed below may proceed for the Procurement of 2024 Security Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII having a total contract price of **Eight Hundred Eighty-Eight Thousand Four Hundred Seventy-One Pesos and Thirty-Six Centavos Only (PhP888,471.36)** for **LOT 5- Security Services for PSA RSSO VII Regional Office.**

Note: Project Site/Place of Delivery

1. RSSO

Engr. Ariel E. Florendo
Regional Director
PSA RSSO 7, 2/F Gaisano Capital South Bldg.,
Colon St., Cebu City
Tel. No. (032) 412-6794/256-0592
Email: rss007@psa.gov.ph

CONTACT PERSON

Melita C. Jomuad
09358520052

LOT 5- Security Services for PSA RSSO VII Regional Office

Item Description	Quantity	Contract Price (PhP)
	Three (3) Security Guards	Eight Hundred Eighty-Eight Thousand Four Hundred Seventy-One Pesos and Thirty-Six Centavos Only (PhP888,471.36)
1 Applicable Daily Minimum Wage (Note: Wage Order No. VII-23 effective June 14,2022)		468.00
2 Equivalent Monthly Rate (#1x394.4/12)		15,381.60
3 13th Month Pay PD 851 [(#1X/365/12)/12]*		1,186.25
4 5 days Service Incentive Leave (#1x5/12)		195.00
5 Night Shift Differentials [(#1x295/12)10%/3] + [(1X1.3X58/12)10%/3] + [(#1X2X12/12)10%/3]		512.72
6 Monthly Uniform Allowance RA 5487		100.00
7 Retirement Benefit RA 7641 (#1 x 22.5/12)**		877.50
8 Total Monthly Salary due to guard (#2 + #3 + #4 + #5 + #6 + #7)		18,253.07
9 Philhealth (employer's share only per Philhealth table based on #2, effective Jan. 2022)***		307.63
10 Add employer's share SSS + P30.00 as EC (per SSS table based on #2, effective Jan 2023 per R.A. 11199)		1,502.50
11 Employer's share on HDMF Contribution (Salary bracket P5,000 & above @ 2%/per RA 9679)		100.00
12 Total amount due to guard and government (#8 + #9 + #10 + #11)		20,163.20
13 Administrative Overhead Margin for Security Agency (#12 x 20%)**** Note: Bidders shall follow the standard administrative fee of not less than twenty percent (20%) of the total contract cost.		4,032.64
14 Gross Amount due to Guard, Government and Security Agency (#12+ #13)		24,195.84
15 VAT of 12% based on Admin. Margin #13 (per BIR Rev. Cir. Memo # 039-2007)*****		483.92
16 Contract rate (#14 + #15)		24,679.76
TOTAL BID QUOTATION (12 Months)		888,471.36

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

Please acknowledge receipt and acceptance of this notice by signing the spaces provided below.

Very truly yours,


ARIEL E. FLORENDO
Regional Director

Received by:


Sarra May R. Pansacala
(Name and Signature of the Authorized Representative)

December 30, 2023
(Date and Time of Receipt)

*Kindly email or fax to the sender to acknowledge receipt



Management
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ID 9108640991



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