

# REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

# BAGONG PILIPINAS

### DRAFT COPY

ı	BAGONG PILIPINAS
PSA Approva	l No
Expire	es on

2024	OCCU	PATION	IAL W	AGES S	URVEY

Dear Sir/Madam:

The Philippine Statistics Authority (PSA) is conducting the **2024 Occupational Wages Survey (OWS)** every two (2) years with the primary objective of generating statistics as critical inputs to policies on wage and salary administration and wage determination particularly in wage fixing, price policies and collective bargaining negotiations.

The conduct of the 2024 OWS is in accordance with Republic Act (RA) No. 10625 (Philippine Statistical Act of 2013), which authorizes the PSA to prepare and conduct periodic censuses on various sectors of economy.

Pursuant to Section 25 of RA 10625, the National Statistician identified the above statistical inquiry or survey to be conducted with obligation to provide information. Considering this, all respondents whether natural or legal persons shall be liable to reply to the statistical inquiry or survey. The respondents are also required to give truthful and complete answers to the said statistical inquiries or surveys of the PSA and other statistical offices of the Philippine Statistical System. We are requesting you to provide complete and truthful answers to all questions that will be asked by our survey interviewer.

Rest assured that the data you will furnish in the above-mentioned survey shall be treated with strict confidentiality and shall be considered PRIVILEGED COMMUNICATION, hence, inadmissible in evidence in any proceeding as provided for in Section 26 of RA 10625. The PSA also complies with the Data Privacy Act of 2012 and assures that all collected personal information are processed in accordance with the law and other issuances.

As a designated statistical activity under Executive Order. No. 352 or System of Designated Statistics, the OWS is considered as one of the statistics in the country that will generate the most crucial and essential statistics for the government and the private sector.

This survey was reviewed and cleared under the Statistical Survey Review and Clearance System (SSRCS) with clearance number PSA-2404-02 and expiration date 31 January 2025.

We appreciate your utmost cooperation and support for the success of the 2024 OWS.

Thank you very much.

### CLAIRE DENNIS S. MAPA, PhD

Undersecretary

National Statistician and Civil Registrar General

For Assist	tance/Inquiries:
PSA Field	Office:
Tel. Nos.:	
Fax. No.:	
E-mail Add	dress:

GENERAL INFORMATION ABOUT THIS ESTABLISH If there are any changes to the address label, please fill ou							
01. Business Name:				. =			
02. Business Address:	Rm No./Fir No./Bldg. Name	_	PRV	ot Fil	MUN	Use	BGY
Subd/Brgy City/Municipalit	ity Province						
03. Registered Name:							
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05. Company Website:							
06. Social Media Account/s:	<u> </u>	$\mathbb{X}$					
	Others, specify:						
To be accomplished by the PSA Statistical Research							
If the questionnaire is endorsed to Reporting Unit, particul	lars should be written below:						
07. Business Name of Reporting Unit:		_					
		_	PRV	ot Fill	MUN	Use	BGY
08. Business Address of Reporting Unit:	Rm No./Fir No./Bidg. Name	_	FIXV		IVIOIN		1
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10.1. Business Tel. No.		s:					
11. Position of Contact Person/Division/Unit:							

STATUS (For PSA Use Only)						
Good	Not Good					
01 - Good 10 - Consolidated	02 - RFV 03 - Ref 04 - TC	05 - NMCO 06 - CBL 07 - PC	08 - Dup with ECN 09 - OSP (Specify) 11 - DCMO with ECN	12 - Oth (Specify)		
FN:	QN:	Remarks:				

# PLEASE READ BEFORE ACCOMPLISHING THE QUESTIONNAIRE SURVEY INFORMATION

### **Survey Objective**

Aims to generate statistics for wage and salary administration of the government and wage determination in collective bargaining negotiations.

#### Uses of the Data

- 1) Generates valuable economic indicators and inputs to wage, income, productivity, price policies, wage fixing and collective bargaining;
- 2) Measures wage differences across occupations and industries;
- 3) Determines wage differentials and inequality in typically low wage and high wage occupations;
- 4) Serves as reference for investment decisions and in periodic adjustments of minimum wages; and
- 5) Provides inputs in compliance to the Philippine commitment to Special Data Dissemination Standard (SDDS) of the International Monetary Fund (IMF).

#### **Confidentiality of Information**

Section 26 of RA 10625 and Article 55 of the Implementing Rules and Regulations of RA 10625 state that:

"Individual data furnished by a respondent to statistical inquiries, surveys and censuses of the PSA shall be considered privileged communication and as such shall be inadmissible as evidence in any proceeding. The PSA may release aggregated information from statistical inquiries, surveys and censuses in the form of summaries or statistical tables in which no reference to an individual, corporation, association, partnership, institution or business enterprise shall appear..."

Section 4(e) of RA No. 10173 (Data Privacy Act of 2012) states that:

The data privacy does not apply to "information necessary in order to carry out the functions of the public authority which includes the processing of personal data for the performance by the independent agencies of their constitutionally and statutorily mandated functions...".

#### **Legal Authority**

The information asked for in this survey is collected under the authority of Republic Act 10625, approved on September 12, 2013, creating and mandating the PSA to prepare and conduct statistical sample surveys on all aspects of socio-economic life including agriculture, industry, trade, finance, prices and marketing information, income and expenditure, education, health, culture and social situations as well as the government and the political sector for the use of the government and the public. Also, Executive Order No. 352 (System of Designated Statistics), dated July 1, 1996, designates the OWS as one of the statistical activities that will generate critical data for decision-making of the government and the private sector.

Establishments as respondents to primary data collection activities of the PSA such as censuses and sample surveys are obliged to give truthful and complete answers to statistical inquiries. For its part, the gathering, consolidation, processing and analysis of such data shall likewise be done by the PSA in the most truthful and credible manner.

#### **Coverage**

The coverage of the required data you will report depends on the legal organization (LO) and economic organization (EO) of your establishment. LO refers to the legal form of the economic entity that owns the establishment while EO relates to the organizational structure or role of the establishment in the organization.

### **Periodicity and Reference Period**

The OWS is conducted every **two years**. The reference period is the wage rates of time-rated workers on full-time basis for the pay period that includes 31 August 2024.

#### **Concepts and Definition of Terms**

To facilitate the accomplishment of this questionnaire, the definition of terms is usually found on the same page as the items of inquiry for easy reference.

## **Due Date of Submission**

Completion and return of questionnaire will be on the date agreed upon by the establishment and designated Statistical Researcher. It is suggested however that the questionnaire be accomplished/submitted within ten (10) days after receipt.

#### **Availability of Results**

Results of the 2024 OWS will be available by **August 2025**. For reference, selected statistics from the previous results of 2022 OWS are found on the last page of this questionnaire. More details can be furnished upon request thru *info@psa.gov.ph* or by visiting our website *http://www.psa.gov.ph*.

# **PART I: ESTABLISHMENT PROFILE**

1.	What is the main economic activity or businestablishment?	ness	of your	Do Not Fill (For PSA Use Only) 2009 PSIC
	1.A. Main Economic Activity  Refers to the activity that contributes the biggest or major portion of the gross income or revenue of this establishment e.g., mining of metal ores, manufacture of food products, retail trade, education.	1.B.	type of serv Refers to specific establishment, e.g buildings, automo	product/goods produced or service given by the q., gold, ice cream, electricity, residential tive parts, fastfood, shipping, universal banking, private tertiary education, private hospital or
2.	What is the legal organization (LO) of the est Mark (✓) the box corresponding to the best description of this			
	1 Single Proprietorship	4 [	☐ Stock Corpo	oration
	2 Partnership	5 [	☐ Non-Stock,	Non-Profit Corporation
	3 Government-Owned and Controlled	6 [	☐ Cooperative	
	Corporation (GOCC)	7	Others, Plea	ase specify:
3.	What is the economic organization (EO) of the Mark (V) the box corresponding to the best description of this	the es	stablishmen shment.	t?
	1 Single Establishment			
	2 Branch only (Please go to items 3.A. and 3.B.)			
	3  Establishment and Main Office (both located in	the san	ne address and w	ith branch/es elsewhere)
	4 Main Office only			
	5 Ancillary Unit other than Main Office (Please	go to it	tems 3.A. and 3	B.)
	3.A. Registered Name of Main Office			
	3.B. Address of Main Office			
	No./Street Name Room No./Floor No./Building Name	Sub	division/Barangay	Do Not Fill (For PSA Use Only) PRV MUN BGY
	City/Municipality Province			
4.	Was your establishment registered under the B	aranç	gay Micro Bus	siness Enterprises Act of 2002?
	Yes	] No		
	Barangay Micro Business Enterprises (BMBEs) - refers to any manufacturing of products or commodities, including agro-proce from loans but exclusive of the land on which the particular busin than Three Million Pesos (PhP 3M).	ssing, t	rading and service	s, whose total assets including those arising

5. How many persons did your establishment employ during the pay period as of 31 August 2024?							
No. of Workers	Item of Inquiry						
	<ul> <li>5.A. Total Employment (sum of 4.B to 4.F.)</li> <li>total number of persons, whether paid or unpaid, who work in or for this establishment.</li> <li>INCLUDE: <ul> <li>working owners with or without regular pay</li> <li>salaried directors, managers and executives</li> <li>regular and non-regular workers, e.g., probationary, casual, contractual/project-based, seasonal, paid apprentices/learners</li> <li>workers on paid vacation, sick, maternity, paternity, service incentive leave and other paid leaves</li> <li>persons working away from the establishment but paid by and under its control, e.g., bus drivers</li> <li>workers on strike/lockout</li> <li>unpaid workers without regular pay who work for at least 1/3 of the working time normal to the establishment</li> </ul> </li> <li>5.A. Total Employment (sum of 4.B to 4.F.) <ul> <li>wor work in or for this establishment</li> <li>silent or inactive partners</li> <li>members of the board of directors paid solely for attendance at meetings</li> <li>consultants, persons on retainer basis, homeworkers</li> <li>workers on indefinite leave, laid-off workers for six (6) months or more</li> <li>workers paid purely on commission and without employer control and supervision</li> <li>students under on-the-job training (OJT)</li> <li>workers under sub-contract</li> <li>members of cooperative who are not involved in the operation of the cooperative</li> </ul> </li> </ul>						
	<b>5.B. Working Owners</b> (without regular pay) and <b>Unpaid Workers</b> owners who are already engaged in the management of the establishment but do not receive regular pay.						
	5.C. Time-Rated Workers on Full-Time Basis workers paid on the basis of a time unit of work and who work at jobs with hours of work equal to or more than those considered as normal or regular to the establishment.  5.C.1. Male Workers						
	5.C.2. Female Workers						
	5.D. Time-Rated Workers on Part-Time Basis workers who work at jobs which provide less than the working time normal to the establishment.						
	5.E. Workers Paid Purely on Commission(with employer control and supervision)  persons working for the establishment who are paid purely on the basis of a certain percentage of money received for a transaction. They are under employer control and supervision and are on the regular payroll of the establishment.						
	5.F. Output-Rated Workers workers whose pay is in relation to their output, i.e., piece-rate, quota, "pakyaw" or "takay" or task						
Time-Rated	did your establishment pay for the total Basic Pay and Allowance for all Workers on Full-Time Basis regardless of occupation or position for the the of August 2024?						
	BASIC PAY (In PhP)						
	orking time before deductions for employees' social security contributions (e.g., SSS/GSIS, PhilHealth, PAG-IBIG) and withholding taxes, etc.						
<b>EXCLUDE:</b> Overtime, night shift diffe	rential and other premium pays, commissions, tips and shares of employees in service charges, payments in kind, allowances, bonuses, and gratuities						
	Male Female						
EXCLUDE: Reimbursements for trave	ALLOWANCE (In PhP)  (COLA) and other guaranteed cash payments given regularly  el, entertainment, meals and other expenses, etc. incurred in conducting the business of the employer, cost of uniform/working clothes, family kind, bonuses and gratuities						
anowances, payments in	Male Female						
7. How many	workdays in a week are most of the workers required to go to work?  ys						

Reference: As of 31 August 2024 Pay Period

#### Please provide data on the following:

<u>For ALL establishments</u> covered by the survey, the OWS monitors employment and wage data for two (2) benchmark occupations namely: (1) General Office Clerks and (2) Elementary Occupations (Unskilled Workers).

For other establishments, aside from the required two (2) benchmark occupations, some monitored occupations based on the Occupational Sheets inserted in this questionnaire are likewise required to be accomplished in Part II.B. For clarification, please refer to page 4 for definitions of basic pay and allowances.

	SAMPLE ILLUSTRATION ON HOW TO ACCOMPLISH PART II OF THE QUESTIONNAIRE:  Job Title/Occupation: General Office Clerks								
		BASIC PAY				ALLOWANCE	s		
L I N	Time Unit	Basic Pay per Worker		ed Workers Fime Basis	Time Unit	Allowances per Worker	T. II T	ed Workers ime Basis	
E N	D-Day M-Month	(PhP)	Male	Female	D-Day M-Month	(PhP)	Male	Female	
O. 01	(1) <b>H</b>	(2) <b>150</b>	(3)	(4)	(5) <b>D</b>	(6) <b>50</b>	(7)	(8) <b>5</b>	
02	D	512	1	4		30	2	3	
03	M	18,500	1	2					
	for th	r-rated workers on full-time nis specific occupation ently employed as of reference pe		Male 3	+	Female 7	Total 10		

# II.A. BENCHMARK OCCUPATIONS

(For All Establishments)

Benchmark Occupations - refer to occupations that are generally widespread or usually common to all establishments and are usually at or near the bottom of the wage scale. Do Not Fill (For PSA Use Only)

Time-Rated W

Time Unit

D-Day

M-Month

Ν Ε

08

**BASIC PAY** 

Basic Pay per Worker

(PhP)

Function: Perform a range of clerical and administrative tasks according to

<u>rks</u>					SOC	4	1	1	0	
asks accord	ling to establish	ed procedures.		20121	550	_	•	<u>'</u>	3	
			ALLOWANCES							
Time-Rated Workers on Full-Time Basis		Time Unit	Allowopoon por l		Time-Rated					
Male	Female	D-Day M-Month	(PhP)		Ma	ale		Fema	ale	
(3)	(4)	(5)	(6)		(7	7)		(8)		

Time-rated workers on full-time basis for this specific occupation (Currently employed as of reference period)

Male		Female		Total
	+		=	

### Job Title/Occupation: Elementary Occupations (Unskilled Workers)

Function: Perform simple and routine tasks which may require the use of hand-held tools and considerable physical effort. Examples: mining and quarrying laborers; construction and maintenance laborers; roads, dams and similar constructions and building construction laborers; assembling laborers and hand-packers and other manufacturing laborers.

Do Not Fill (F	or P	SA U	se O	nly)
2012 PSOC	9	0	0	0

	BASIC PAY					ALLOWANCES			
Z – L	Time Unit	Basic Pay per Worker		ed Workers ime Basis		Time Unit	Allowances per Worker	Time-Rated Workers on Full-Time Basis	
E N	D-Day M-Month	(PhP)	Male	Female		D-Day M-Month	(PhP)	Male	Female
Ο.	(1)	(2)	(3)	(4)		(5)	(6)	(7)	(8)
01									
02									
03									
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06									
07									
08									

Time-rated workers on full-time basis for this specific occupation (Currently employed as of reference period)

Male		Female		Total
	+		=	

Reference: As of 31 August 2024 Pay Period

### **II.B. MONITORED OCCUPATIONS**

(For Establishments with Enclosed Occupational Sheet)

**Monitored Occupations** - refer to specific occupations where wages are being monitored since they are representatives of a particular industry Please use the applicable occupational sheet inserted in this questionnaire to guide you for the list of occupations being monitored in this survey. You are requested to provide the required data "**ONLY**" for applicable occupations in your establishment.

The occupational sheet is based on the 2012 Philippine Standard Occupational Classification (PSOC) with its respective occupational title and functions/responsibilities. For coding purposes, please write the standard occupational title (as found in the occupational sheet) that is equivalent to the job title in your establishment.

Time Unit

H-Hour D-Day M-Month

Time-Rated Workers

on Full-Time Basis

Female

Male

Job Title/Occupation:

Time Unit

H-Hour D-Day M-Month

L

N E

N O **BASIC PAY** 

Basic Pay per Worker

(PhP)

Do Not Fill (For PSA Use Only)

Time-Rated Workers

on Full-Time Basis

Female

Male

2012 PSOC

**ALLOWANCES** 

Allowances per Worker

(PhP)

02								
04								
05								
06								
07								
08								
09								
10								
11								
12								
(Cu	this specific occupation rrently employed as of reference p cupation:			<b>  +</b>	=	<b>Do No</b> 2012 F	ot Fill (For PS	A Use Only)
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N H-Hour E D-Day M-Month	(PhP)	Male	Female	H-Hour D-Day M-Month	(PhP)	WOIKE	Male	Female
N (1)	(2)	(3)	(4)	(5)	(6)		(7)	(8)
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Reference: As of 31 August 2024 Pay Period

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Jol	b Title/Occu	ıpation:					2012 P	SOC	
		BASIC PAY				ALLOW	ANCES	3	
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L I N	Time Unit	Basic Pay per Worker		ed Workers ime Basis	Time Unit	Allowances per V	Vorker		ed Workers ime Basis
E	D-Day M-Month	(PhP)	Male	Female	D-Day M-Month	(PhP)		Male	Female

BASIC PAY					ALLOWANCES			
L I N	Time Unit	Basic Pay per Worker	on Full-Time Basis   Time Unit   All Control of the Unit		Basis Time Unit Allowances per Worker on Full-Tim			
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for this specific occupation
(Currently employed as of reference period)

Female

Male

Time-rated workers on full-time basis

Total

Reference: As of 31 August 2024 Pay Period

	b Title/Occu	pation:					2012 F	Fill (For PS)	
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		rated workers on full-time is specific occupation	Dasis	Male	┪ + 🔚	Female =		Total	
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L I		(FIIF)	Male	Female	M-Month	(FIIF)		Male	Femal
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L N = N D.		(2)	(3)	(4)					
- I N E N O.	M-Month	(2)	(3)	(4)					
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L I N D.	M-Month	(2)	(3)	(4)					
I N D.	M-Month	(2)	(3)	(4)					
D. 11 12 13 14 15	M-Month	(2)	(3)	(4)					
L N E N O. 01 01 02 03 04	M-Month	(2)	(3)	(4)					
	M-Month	(2)	(3)	(4)					

Reference: As of 31 August 2024 Pay Period

Job Title/Occupation:

		BASIC PAY				ALLOW	ANCES	5	
L N	Time Unit	Basic Pay per Worker		ted Workers Time Basis	Time Unit	Allowances per V	Vorker		ed Workers ime Basis
E N O.	D-Day M-Month	(PhP)	Male	Female	D-Day M-Month	(PhP)		Male	Female
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E N	D-Day M-Month	(PhP)	Male	Female	D-Day M-Month	(PhP)		Male	Female
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L I N E	Time Unit	BASIC PAY					ANCES	Time-Rate	
L I N	Time Unit	BASIC PAY  Basic Pay per Worker	on Full-	Time Basis	H-Hour D-Day	Allowances per V	ANCES	Time-Rate on Full-Ti	ime Basis
L N E N O.	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female
L N E N O.	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female
L I N E N O. 01 02 03	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female
L I N E N O. 01 02 03 04	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female
L I N E N O. 01 02 03 04 05	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female
L I N E N O. 01 02 03 04 05 06	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female
L I N E N O. 01 02 03 04 05	Time Unit H-Hour D-Day M-Month	BASIC PAY  Basic Pay per Worker (PhP)	on Full-	Time Basis Female	H-Hour D-Day M-Month	Allowances per V (PhP)	ANCES	Time-Rate on Full-Ti	Female

Note: Use additional sheets following the format above if the space provisions are inadequate for your use.

Do Not Fill (For PSA Use Only)

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# **PART III: CERTIFICATION**

This is to certify the accuracy of the data provided in this questionnaire:

		<u> </u>		
Name/Signature of Contact Person in the Establishment:				
		<i>(Last Name</i> Signature	First Name Over Printed	Middle Initial)
Name:		<u> </u>		Position:
Business Tel. No.:		Business Fax No.:		Business E-mail Address:
Time spent in ansv	wering this question	nnaire:		L
Less than a	<u> </u>		☐ More th	an 10 days (Please specify)
Comments:				
A. On the data you	provided for the 2024	4 Occupational Wages Surv	vey (OWS)	
	d selected statistics f nformation/reference		Wages Surve	ey (OWS) as outputs of the previous
Survey for your r	mormation/reference	(1 ages 11-12).		
C. On the presenta	tion/packaging of que	estionnaire:	S	Suggestions for improvement:
Definition of Terms	☐ Easy to understa	and 🗌 Vague		
Layout	☐ User-friendly	☐ Not user-friendly		
Font, color	☐ Appealing	☐ Not appealing		
Remarks (if any):				

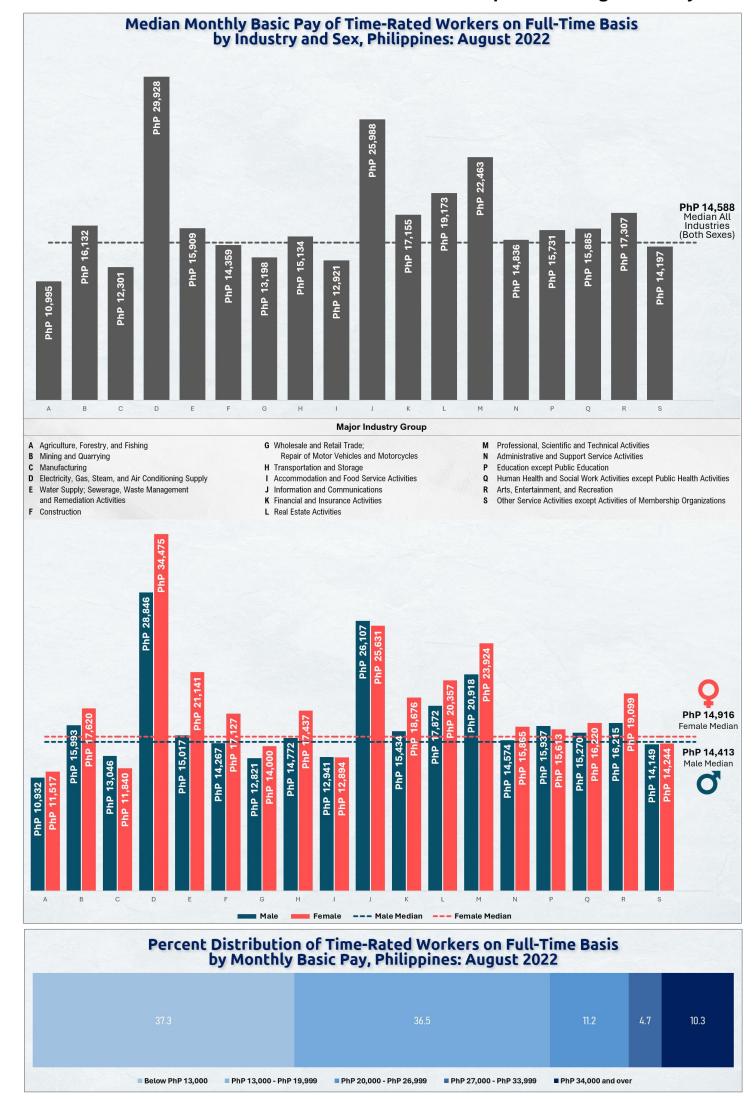
Thank you for your patience and full cooperation to this survey.

# **PART IV: SURVEY PERSONNEL**

(FOR PSA USE ONLY)

Activity	Name (Last Name, First Name Middle Initial)	Signature	<b>Date</b> (DD-MM-YYYY)
Enumerated/Field Edited by:			
Manually Processed by:			
Machine Processed by:			
Assessed by: (if applicable)			

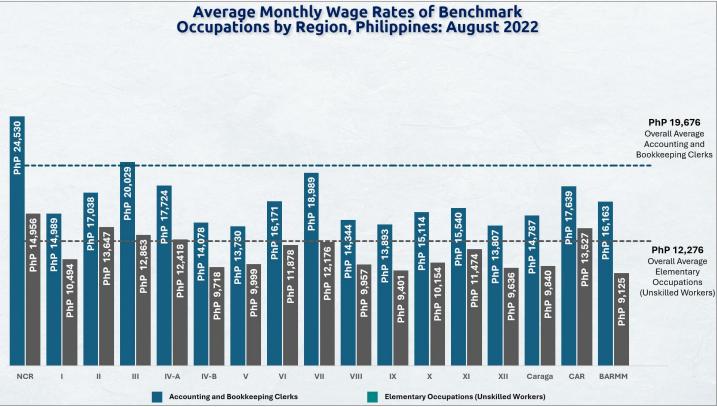
# Selected Statistics from the Previous 2022 Occupational Wages Survey





# Selected Statistics from the Previous 2022 Occupational Wages Survey





#### Median Monthly Basic Pay of Time-Rated Workers on Full-Time Basis by Region, Philippines: August 2022 Region Median Basic Pay **PHILIPPINES** PhP 14,588 National Capital Region PhP 16.861 National Capital Region Cordillera Administrative Region PhP 13,281 PhP 16,861 Region VI - Western Visayas PhP 13,260 Cordillera Administrative Region Region III - Central Luzon PhP 13 185 Region VII - Central Visayas PhP 13,281 Region II - Cagayan Valley PhP 12,425 Region IV-A - CALABARZON PhP 12.198 Region XI - Davao Region PhP 11,830 Region X - Northern Mindanao PhP 11,412 Region IV-B - MIMAROPA PhP 11.167 Region V - Bicol PhP 10.331 Caraga PhP 10,315 Region I - Ilocos Region PhP 10.296 Region VIII - Eastern Visayas PhP 9.969 Western Visayas Region XII - SOCCSKSARGEN PhP 9,931 PhP 13,260 Bangsamoro Autonomous Region in Muslim Mindanao PhP 9.902 Region IX - Zamboanga Peninsula PhP 9,858

