



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to procure

Section 53.9 (Small Value Procurement)

of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the

Contract (ABC) in the amount of **Php 90,000.00**

Ninety Thousand Pesos Only

Please quote your **best offer** for the **items described herein**, subject to the Terms and Conditions provided

below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

November 09, 2023 at **11:00am**

through email at bac-secretariat@psa.gov.ph and bacsecretariat.psa@gmail.com

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at

psdprocurement.psa@gmail.com

MINERVA ELOSA P. ESQUIVIAS

Minerva Esquivias

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

Bidders shall provide correct and accurate information required in this form.

Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.

Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.

Quotations exceeding the ABC shall be rejected.

Award of contract shall be made to the lowest calculated and responsive bid (LCRB).

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.

In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to

finally determine the single winning bidder in accordance with GPPB Circular 06-2005.

The items shall be delivered according to the requirements specified in the Purchase Request (PR).

The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.

Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier.

Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty**

four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall

be chargeable to the account of the supplier.

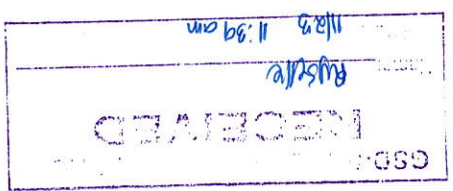
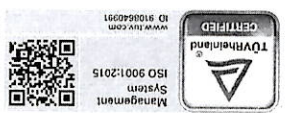
Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be

imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount

of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2023 Mayor's/Business Permit or valid PhilGEPS Registration	not later than 11/09/23 at 11:00am	together with the quotation
Notarized Omnibus Sworn Statement (OSS)		

PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
www.psa.gov.ph



After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Provision of Service for appraiser of CVEA, TAM	lot	1				
and CRS Buildings located at PSA Complex East						
Ave. Quezon City						
1. PhilGEPS Registered;						
2. Accredited by the Securities and Exchange Commission (SEC)						
3. Must have a certificate of satisfactory service from at least two clients for the last three years						
4. With on-going and/or completed contract from government and/or private institutions						
Expected output:						
Hard Copy of the valuation report/appraised report signed by appraiser						
Total amount in words:						

Printed name of the authorized representative: _____

Name of Company: _____

Position: _____

Email address: _____

Tel. No.: _____

Mobile No.: _____

Fax No.: _____

Address: _____

Signature: _____

Date: _____