



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake SVP as Alternative Mode of Procurement of customized Polo Shirts and customized Tote bag for the 2023 July Labor Force Survey and Family Income and Expenditure Survey 1st Visit in Catanduanes for PSA Catanduanes PSO.

<b>Name of Project</b>	Lot 1 and 2 Procurement of customized Polo Shirts and customized Tote bag for the 2023 July Labor Force Survey and Family Income and Expenditure Survey 1st Visit in Catanduanes for PSA Catanduanes PSO.
<b>Solicitation</b>	2023-06-052-CT
<b>Location</b>	PSA Catanduanes PSO, Virac, Catanduanes
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 83,250.00
<b>Contract Duration</b>	July 10, 2023

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than 10:00 AM on July 5, 2023 at PSA Catanduanes PSO, BL Jastrid Bldg., Cavinitan, Virac, Catanduanes.

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Procurement of customized Polo Shirts and customized Tote bag for the 2023 July Labor Force Survey and Family Income and Expenditure Survey 1st Visit in Catanduanes for PSA Catanduanes PSO with the following details;</b>						
<b>Lot 1 Customized Polo Shirt</b>  Polo shirt, dri-fit, sublimation printing with PSA and 2023 FIES logo, assorted sizes, XS, S, M, L, XL (see attached design)	pc	132	P_____	P_____	( )	( )
<b>Lot 2 Tote bag</b>  Tote bag, with 2023 FIES Logo, 12 in x 14 in (see attached design)  For official use of PSA-Catanduanes PSO XXXXX	pc	69	P_____	P_____	( )	( )
			<b>Total</b>	P_____		
				Total amount in words: _____ _____ _____		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name and Signature of Canvasser: \_\_\_\_\_