



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

Reference No. 22FAS01-3445

10 August 2022

**DENNIS S. MAPA, Ph.D.**  
Undersecretary  
National Statistician and Civil Registrar General

*Approved*  
*CSG*

**SUBJECT: Building Committee (BCom) Supplemental Report on the Travel to Region II regarding Transfer of Provincial Statistics Office (PSO) Cagayan**

Dear Usec. Mapa,

This is in relation to the decision of PSO Cagayan to change its office location which is originally situated inside the Municipal Building of Tuguegarao City. In the initial BCom Report on Travel to Regional Statistics Service Office (RSSO) II dated 10 June 2022, it was originally stated that PSO Cagayan opted to stay in its existing office location with the request to improve the office fit-out and incorporation of modular office furniture as well as repair and replacement of old and defective air conditioning units.

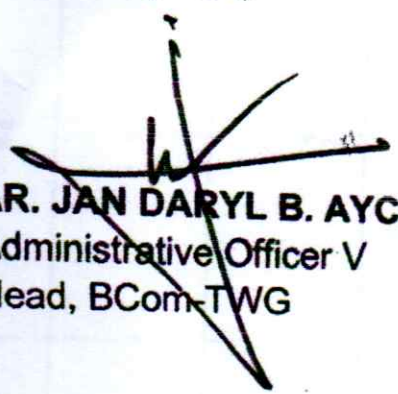
However, upon coordination thru email with Chief Statistical Specialist Elena U. Rivera, PSO Cagayan concluded that their final office transfer location would be at Juliana Square Commercial Building. The area to be occupied by PSO Cagayan in the said building is approximately 410.20 sqm. Based on the conducted ocular inspection, BCom-Technical Working Group (TWG) proposed for a total fit-out construction works including incorporation of the PSA Corporate Character for both interiors and exterior since the space would be turned-over to PSA in bare form. It is also recommended for PSO Cagayan to use of modular workstations, and implement proper electrical, mechanical, and ventilation/air-conditioning works among others.



In view of this, we are submitting the revised cost estimate for the proposed office improvement of RSSO II and its PSOs, incorporating the changes as per latest report of PSO Cagayan

Thank you very much.


Very truly yours,



**AR. JAN DARYL B. AYCARDO**  
Administrative Officer V  
Head, BCom-TWG

Endorsed by:

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Co-Head, Building Committee



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Head, Building Committee



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- Attachments:
1. Annex A – Breakdown of Cost Estimate for PSO Cagayan (Juliana Square)
  2. Annex B – Cost Estimate Matrix of Region II RSSO and PSOs




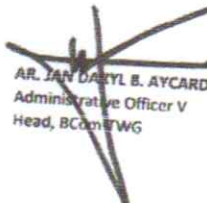
ANNEX B - Revised Cost Estimate Matrix of Region II RSSO and PSDs

RSSO / PSD	Fit Out Works	Furniture	Elec Works	Mech Works	ACU Upgrade Cost	TOTAL	Bcom-TWG Remarks
PSO Nueva Vizcaya (Excluding CRN Outlet at G/F)	Not Applicable (See Remarks)	3,070,851.88	Not Applicable (See Remarks)	Not Applicable (See Remarks)	Not Applicable (See Remarks)	3,070,851.88	<ul style="list-style-type: none"> <li>New Bldg (Fit out works to be shouldered by bldg owner)</li> <li>Request for Modular Office Furniture</li> <li>Electrical and Mechanical Works to be shouldered by bldg owner</li> <li>No need for ACU upgrade. Bldg owner to submit actual list of purchased ACUs for PSO Nueva Vizcaya</li> </ul>
PSO Quirino Office Space	1,317,840.00	615,053.20	557,912.80	277,332.90	1,022,200.00	3,790,338.90	<ul style="list-style-type: none"> <li>Fit out works for physical improvement of floor, wall, and ceiling finishes as well as incorporation of PSA Corporate Character</li> <li>Request for Modular Office Furniture</li> <li>Proposed upgrade of Electrical System, wiring, and conduits (to include replacement of Fuse type breakers to Circuit breakers)</li> <li>Improvement of existing Mechanical (ACU) lines, pipes, and ducting to accommodate upgrade of existing units and additional ACUs</li> <li>ACU upgrade cost to include replacement of non-inverter type ACUs and additional 3 sets 4hp floor mounted ACUs</li> </ul>
PSO Quirino Fixed Registration Center	267,479.00	314,762.52	285,520.08	141,929.19	514,900.00	1,519,590.79	<ul style="list-style-type: none"> <li>Fit out works for incorporation of PSA Corporate Character</li> <li>Request for Modular Office Furniture</li> <li>Proposed upgrade of Electrical System, wiring, and conduits (to include replacement of Fuse type breakers to Circuit Breakers)</li> <li>Improvement of existing Mechanical (ACU) lines, pipes, and ducting to accommodate upgrade of existing units and additional ACUs</li> <li>ACU upgrade cost to include replacement of non-inverter type ACUs and additional 3 sets 4hp floor mounted ACUs</li> </ul>
PSO Isabela	2,413,600.00	2,894,368.00	2,625,472.00	1,305,096.00	1,466,800.00	10,705,336.00	<ul style="list-style-type: none"> <li>Existing Bldg with provision for expansion at upper floor</li> <li>Fit out works for improvement of existing office space and incorporation of PSA Corporate Character</li> <li>Request for Modular Workstation</li> <li>Proposed upgrade of Electrical System, wiring, and conduits to accommodate possible additional equipment due to proposed office expansion</li> <li>Improvement of existing Mechanical (ACU) lines, pipes, and ducting to accommodate upgrade of existing units and possible additional ACUs due to proposed office expansion</li> <li>ACU upgrade cost to include replacement of non-inverter type units</li> </ul>
RSSO II Cagayan Valley	2,130,750.00	Not Applicable (See Remarks)	81,600.00	108,800.00	272,000.00	2,593,150.00	<ul style="list-style-type: none"> <li>New Bldg (Under warranty from contractor)</li> <li>Fit out works regarding Proposed improvement of Roofdeck for possible additional office space</li> <li>Electrical and Fire Pro issues subject to rectification of contractor under warranty</li> <li>Mechanical (ACU) lines, pipes, and ducting to accommodate additional ACUs</li> <li>Request for Two(2) additional floor-mounted, 3 HP ACUs at training rooms</li> </ul>

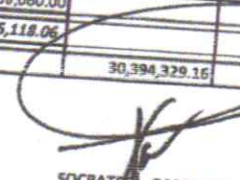
PSO Cagayan Proposed Location (Juliana Square)	1,237,571.40	1,484,087.19	1,346,210.77	669,187.97	1,031,980.00	5,769,039.33	<ul style="list-style-type: none"> <li>Commercial Building</li> <li>Bare space for office transfer. For total Fit Out works incorporating PSA Corporate Character</li> <li>Request for Modular Office Furniture</li> <li>New Electrical System, wiring, and conduits based on Fit Out interiors</li> <li>New Mechanical System, piping, and conduits based on Fit Out interiors</li> <li>New ACUs based on Fit Out interiors</li> </ul>
PSO Batanes	1,189,195.25	908,650.65	412,117.06	204,859.25	281,200.00	2,996,022.25	<ul style="list-style-type: none"> <li>Fit out works for physical improvement of floor, wall, and ceiling finishes as well as incorporation of PSA Corporate Character</li> <li>Request for Modular Office Furniture</li> <li>Proposed upgrade of Electrical System, wiring, and conduits (to include replacement of Fuse type breakers to Circuit Breakers)</li> <li>Improvement of existing Mechanical (ACU) lines, pipes, and ducting to accommodate upgrade of existing units</li> <li>ACU upgrade cost to include replacement of non-inverter type and unserviceable ACUs</li> </ul>
Subtotal	8,551,437.65	9,237,773.45	5,308,832.71	2,707,209.35	4,589,080.00		
Total Fit-Out and Fire Works		17,789,211.10	Total Elec. Mech. & ACU Upgrade cost		12,605,118.06		
Total Estimate						30,394,329.16	


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