



REQUEST FOR QUOTATION

Name of Establishment: _____
 Address: _____

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than December 16, 2019 in the returned envelope attached herewith:

MILAGROS C. ADDURU

Chair, Regional Bids and Awards Committee

Qty.	UOM	ITEM AND DESCRIPTION	Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
Catering Services with Venue and Accommodation during the 2020 Regional Planning Workshop on December 18-20, 2019 at Cabarroguis, Quirino					
		December 17, 2019			
32		Lunch			
57		Dinner			
57		Lodging			
		December 18, 2019			
40		Breakfast			
120		AM Snacks			
120		Lunch			
120		PM Snacks			
120		Dinner			
92		Lodging			
	pax		PhP520,000.00		
		December 19, 2019			
40		Breakfast			
120		AM Snacks			
120		Lunch			
120		PM Snacks			
120		Dinner			
98		Lodging			
120		FELLOWSHIP NIGHT			
		December 20, 2019			
98		Breakfast			
120		AM Snacks			
120		Lunch			
120		PM Snacks			

Note: - Price Inclusive of VAT
 - With free Wi-Fi
 - With overflowing coffee

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

MARISON S. LOMBOY
 Canvasser

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date