



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, NP-Small Value Procurement In Lot: **Meals, Snacks & Accommodation Regional Data Review April 2018 Round.**

Name of Project	Regional Data Review April 2018 Round
Solicitation	RSSO PR No. 2018-03-0064
Location	PSA RSSO XIII, Butuan City
Brief Description	Refer to Bid Form below
Quantity	Refer to Bid Form
Approved Budget for the Contract (ABC)	₱ 66,350.00
Date of Delivery	April 16-20, 2018

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 8:00 am on 05 APR 2018 at the Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City.

PKESA P. VILARINA
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BERNADETH I. BONACHITA
RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specifications (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
In Lot: Meals, Snacks & Accommodation Activity: RDR for April 2018 Round Date: April 16-20, 2018						
Accommodation						
Check-in: April 16,2018; Check-out April 20,2018						
Standard room, double de Luxe, 4 nights (with free breakfast)	Room	-2-	₱ _____	₱ _____		
Extra Bed	Bed	-2-	₱ _____	₱ _____		
Meals and Snacks						
April 16, 2018						
AM Snacks (pre-selected by PSA representative)	Pax	-10-	₱ _____	₱ _____		
Lunch (1 choice of soup, salad dessert, 2 choices of main course, rice and 1 round of soft drinks)	Pax	-10-	₱ _____	₱ _____		
PM Snacks (pre-selected by PSA representative)	Pax	-10-	₱ _____	₱ _____		
Dinner (1 choice of soup, salad dessert, 2 choices of main course, rice and 1 round of soft drinks)	Pax	-10-	₱ _____	₱ _____		