



### GENERAL INSTRUCTIONS

- ⇒ Provide best estimates if exact figures are not available in your records. Indicate N.A. for items not applicable.
- ⇒ Refer to the relevant explanatory notes and definitions provided in specific items when providing responses for each item/question.
- ⇒ Include only Philippine-based activities, including imports and exports, of this establishment.

### GENERAL INFORMATION ABOUT THIS ESTABLISHMENT

**1. Business and Registered Name in 2018, Tax Identification Number (TIN), Business Address, and Company Website of this Establishment**

**A. Business Name:** \_\_\_\_\_

**B. Registered Name:** \_\_\_\_\_

**C. Establishment TIN:**

--	--	--

 - 

--	--	--

 - 

--	--	--

 - 

--	--	--	--

**D. Business Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do Not Fill (For PSA Use Only)					
PROV	MUN	BGY			

**E. Company Website:** \_\_\_\_\_

**2. Economic Activity or Business in 2018**

⇒ Describe in detail the main activity and other activities of this establishment. Specify major products or goods sold or type of services rendered.

**A. Main Economic Activity** *(Refers to the activity that contributes the biggest or major portion of the gross income or revenue of this establishment.)*

Do Not Fill (For PSA Use Only)					
2009 PSIC	I-O CODE				

LN  
NO

01

1. Top two (2) products/goods produced or sold or type of service rendered, **specify:**

- a. \_\_\_\_\_
- b. \_\_\_\_\_

02

03

**B. Secondary Activity** *(Refers to the activity that contributes the second biggest portion of the gross income or revenue of this establishment.)*

Do Not Fill (For PSA Use Only)					
2009 PSIC	I-O CODE				

04

1. Top two (2) products/goods produced or sold or type of service rendered, **specify:**

- a. \_\_\_\_\_
- b. \_\_\_\_\_

05

06

**C. Other Activities** *(Refer to activities carried out by this establishment in addition to the main activity and in which the output, like that of the main activity, must be suitable for delivery outside this establishment.)*

Do Not Fill (For PSA Use Only)					
2009 PSIC	I-O CODE				

07

1. Top two (2) products/goods produced or sold or type of service rendered, **specify:**

- a. \_\_\_\_\_
- b. \_\_\_\_\_

08

09

## CONCEPTS AND DEFINITION OF TERMS

**INCOME** refers to cash received and receivables for products/by-products sold and services rendered.

**Valuation:** Products and by-products sold and services rendered should be in **producer price** (ex-establishment) net of discounts and allowances.

**Producer price** is the amount receivable by the producer from the purchaser for a unit of a product (good or service produced) as output, minus any VAT or similar deductible tax, invoiced to the purchaser. It excludes any transport charge invoiced separately by the producer.

**Include:**

- ✓ Goods transferred and services rendered to other establishments belonging to the same enterprise as this establishment. This should be treated as sales and valued as if sold to a customer.
- ✓ Income from products made elsewhere for this establishment on a contractual basis from materials supplied by this establishment.
- ✓ Sale of products/by-products to domestic market, transferred to other plants or establishments belonging to the same enterprise, directly exported and sold to exporters.

**Sales to domestic market** refer to sales of products/by-products of this establishment to another establishment of a different enterprise, and other consumers/users, including interplant transfers.

**Interplant transfers** are shipments of products/by-products produced to other domestic plants or establishments belonging to the same enterprise as this establishment. These should be valued as though sold.

**Exports** refer to direct exports and sales to exporters.

**Sales to exporters** refer to products/by-products produced and sold locally to exporters by this establishment.

**Direct exports** refer to products/by-products produced and shipped directly outside the country by this establishment.

**EXPENSE** refers to cost incurred by this establishment during the year whether paid or payable.

**Valuation:** Goods and services should be in **purchaser price**.

**Purchaser price** is the amount paid by the purchaser, excluding any VAT or similar deductible tax, in order to take delivery of a unit of a good or service. It includes any transport charges paid separately by the purchaser to take delivery at the required time and place.

**Include:**

- ✓ Goods received from and services rendered by other establishments belonging to the same enterprise as this establishment. These should be valued as though purchased.

**Purchased from domestic market** refers to all goods bought by this establishment within the country or sourced from domestic market.

**Imports** refer to all goods purchased outside the country by this establishment.

**INVENTORIES** refer to stocks of goods owned by or under the control of the establishment as of a fixed date, regardless of where the stocks are located.

**Valuation:**

- Stocks of materials, fuels and supplies should be at current **replacement cost in purchaser price** at the indicated dates.

**Replacement Cost** is the cost of an item in terms of its present price rather than its original price.

- Finished products, work-in-progress and goods for resale should be valued at **producer price**.

**Finished products** refer to products of this establishment that are ready for sale/shipment.

**Work-in-progress** refers to products of this establishment that have not yet reached the final desired state and are not ready for sale/shipment.

**INCOME and INVENTORY****3. Income and Inventory in 2018**

↵

LN NO	COMMODITIES  (1)	I-O CODE <i>(For PSA Use Only)</i>  (2)	VALUE OF SALES (In PHP, omit centavos)
			SALES TO DOMESTIC MARKET  (3)
01	Maize (corn)	002	
02	Palay	003	
03	Tomatoes	007	
04	Onions	010	
05	Banana (other than plantains and cooking bananas)	013	
06	Mangoes	015	
07	Pineapples	017	
08	Other tropical and subtropical fruits ( <i>includes durian, papaya, lanzones, etc</i> )	018	
09	Citrus fruits	019	
10	Cassava	025	
11	Sweet potatoes	026	
12	Cocoa beans	028	
13	Coffee, green	029	
14	Sugar cane, including muscovado sugar made in the farm	030	
15	Natural rubber in primary forms or in plates, sheets or strip	031	
16	Horticultural/ornamental ( <i>includes orchids, cut flowers and flower buds</i> )	032	
17	Unmanufactured tobacco	034	
18	Cattle	036	
19	Swine / pigs	037	
20	Goats	038	
21	Chickens	040	
22	Eggs ( <i>including hen eggs, and all other eggs from other birds</i> )	044	
23	Marine fish	048	
24	Meat and processed meat of poultry, fresh, chilled or frozen	067	
25	Rice and corn, semi- or wholly milled, or husked	082	
26	Wholesale trade services	150	
27	Support and operation services to agriculture, hunting, forestry, and fishing	186	
28			
29			
30	<b>TOTAL</b> ( <i>sum of all entries from lines 1 to 29</i> )		

**Please use additional sheets if necessary**

Continued on Page 5



VALUE OF SALES (In PHP, omit centavos)		INVENTORIES (In PHP, omit centavos)		LN NO
EXPORTS (4)	TOTAL (Col.3 + Col.4) (5)	As of 01 January 2018 (6)	As of 31 December 2018 (7)	
				01
				02
				03
				04
				05
				06
				07
				08
				09
				10
				11
				12
				13
				14
				15
				16
				17
				18
				19
				20
				21
				22
				23
				24
				25
				26
				27
				28
				29
				30

*Please use additional sheets if necessary*

*Continued on Page 6*

**EXPENSE AND INVENTORY****4. Expense and Inventory in 2018**

↵

LN NO	COMMODITIES  (1)	I-O CODE <i>(For PSA Use Only)</i>  (2)	VALUE OF PURCHASES (In PHP, omit centavos)
			PURCHASED FROM DOMESTIC MARKET  (3)
01	Maize (corn)	002	
02	Palay	003	
03	Swine / pigs (piglets)	037	
04	Chickens (chicks)	040	
05	Electrical energy	063	
06	Water	065	
07	Animal feeds	086	
08	Refined petroleum products	111	
09	Fertilizers and pesticides	112	
10	Fabricated metal products, <b>except</b> machinery and equipment	135	
11	Wholesale trade services	150	
12	Retail trade services	151	
13	Jeepney, tricycles and other road transport service, n.e.c	157	
14	Land transport services of freight	158	
15	Rental services of transport vehicles with operators	161	
16	Supporting transport services	162	
17	Credit-granting services	165	
18	Leasing or rental services without operator	173	
19	Legal services	175	
20	Accounting services	176	
21	Professional, technical and business services ( <b>except</b> research, development, legal and accounting services)	177	
22	Support and operation services to agriculture, hunting, forestry, and fishing	186	
23	Maintenance, repair and installation ( <b>except</b> construction) services	189	
24			
25			
26			
27			
28			
29			
30	<b>TOTAL</b> (sum of all entries from lines 1 to 29)		

Please use additional sheets if necessary

Continued on Page 7

↓

VALUE OF PURCHASES (In PHP, omit centavos)		INVENTORIES (In PHP, omit centavos)		LN NO
IMPORTS  (4)	TOTAL (Col.3 + Col.4)  (5)	As of 01 January 2018  (6)	As of 31 December 2018  (7)	
				01
				02
				03
				04
				05
				06
				07
				08
				09
				10
				11
				12
				13
				14
				15
				16
				17
				18
				19
				20
				21
				22
				23
				24
				25
				26
				27
				28
				29
				30

*Please use additional sheets if necessary*

*Continued on Page 8*

**5. Remarks****6. Certification**

I hereby certify that this report for the period \_\_\_\_\_ to \_\_\_\_\_ has been completed as accurately as the records of this establishment allow and with the best estimates in some instances.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Title/Designation \_\_\_\_\_ Date \_\_\_\_\_

**7. Contact Person**

Person to be contacted for queries regarding this form:

Name \_\_\_\_\_ Address \_\_\_\_\_

Title/Designation \_\_\_\_\_

Tel. No. \_\_\_\_\_ Fax No. \_\_\_\_\_ E-mail Address \_\_\_\_\_

***THANK YOU FOR ACCOMPLISHING THIS FORM!***

**8. Processing Information: Do Not Fill (For PSA Use Only)**

Activity	Name	Signature	Number of items with Errors	Date
<b>Field Office:</b>				
Distributed by				/ /
Collected by				/ /
Field Edited by				/ /
Manually Processed by				/ /
Machine Processed by				/ /
<b>Central Office:</b>				
Validated by				/ /
				/ /