



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure **Engagement of Services of Certifying Body for the 2nd Surveillance Audit of the PSA QMS to ISO 9001:2015 Standards**

which shall be undertaken in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **600,000.00** Six Hundred Thousand Pesos

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** 25 January 2023 at 11:00AM through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

Minerva E. Esquivias
MINERVA ELOISA P. ESQUIVIAS
 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2023 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>25/23</u> at <u>11:00AM</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2023 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .
Omnibus Sworn Statement (OSS)	together with the quotation	Unnotarized OSS may be submitted. However, a copy of your notarized OSS shall be required to be submitted after award of contract but before payment .
2022 Income Tax Return (ITR)	together with the quotation	



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
www.psa.gov.ph

RECEIVED
 GSD Procurement
 Name: Badet
 Date: 1/10
 Time: 1536

REQUEST FOR QUOTATION

PR No. 23-01-0022

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Engagement of Services of Certifying Body for the 2nd Surveillance Audit of the PSA QMS to ISO 9001:2015 Standards	lot	1				
1) Philippine Statistics Authority (PSA) 12th Floor, Centris 5, EDSA Quezon City, 1101 Philippines						
2) PSA – CTCO-ITDSCVEA Building, PSA Complex, East Avenue, Quezon City, 1101 Philippines						
3) PSA – CTCO-SS-NCS17th Floor Cyberpod Centris Eton Three, EDSA, Quezon City, 1101 Philippines						
4) PSA – SSO-MAS-ESSS-SSSS16th Floor Cyberpod Centris Eton Three, EDSA, Quezon City, 1101 Philippines						
5) PSA – CRCSO - FAS11th Floor Cyberpod Centris One, EDSA, Quezon City. 1101 Philippines						
6) PSA – CRCSO-CRSCRS Building, PSA Complex, East Avenue, Quezon City, 1101 Philippines TAM Building, PSA Complex, East Avenue, Quezon City, 1101 Philippines						
8) PSA – RSSO I-Ilocos RegionParammata Building Diversion Road, Sitio 5, Barangay Biday, City of San Fernando, La Union 2500 Philippines						
9) PSA – RSSO I-PSO La UnionThe Fifth Building, Gov. Ancheta Street, Barangay IV, City of San Fernando, La Union 2500 Philippines						
10) PSA – RSSO V – Bicol Region2nd floor PSA V Building, Regional Center Site, Rawis, Legazpi City 4500						
11) PSA – RSSO V-PSO AlbayGround floor PSA V Building, Regional Center Site, Rawis, Legazpi City 4500						
12) PSA – RSSO VI-Western VisayasJ. Villanueva Building, Iznart Street, Iloilo City, Iloilo 5000 Philippines						
13) PSA – RSSO VI-PSO CapizGround Floor, Catalan Building, Magallanes St., Roxas City 5800 Philippines						
14) PSA – RSSO VIII-Eastern VisayasGround Floor/ 3rd Floor Leyte SR Building, Artemio Mate Extension, Barangay Abucay, Tacloban City, Leyte 6500 Philippines						
15) PSA – RSSO VIII- PSO Leyte2nd Floor Leyte SR Building, Artemio Mate Extension, Barangay Abucay, Tacloban City, Leyte 6500 Philippines						

16) PSA – RSSO XIII- CaragaFreeman Building, JC Aquino Avenue, Butuan City, Agusan del Norte 8600 Philippines						
17) PSA – RSSO XIII- Caraga – PSO Agusan del Norte2nd Floor Unit No.6, Laurente Building, JC Aquino Avenue, Butuan City, Agusan del Norte 8600 Philippines						
18) PSA – RSSO XII- SOCCSKSARGEN2nd Floor, JYSL Annex Building, Balmores Street, Zone II, Koronadal City 9506 Philippines						
19) PSA – RSSO XII- SOCCSKSARGEN – PSO SaranganiE.J. Yomon Building, Santiago Blvd., Lagao, General Santos City 9500 Philippines						
20) PSA-RSSO NCR- National Capital Region9/F EDSA Grand Residences 75 EDSA cor. Corregidor St., Brgy R. Magsaysay, Quezon City						
21) PSA- RSSO NCR- National Capital Region - NCR IV- Caloocan4/F Grandz Commercial Center Building, 1798 Mc Arthur Highway cor. Calle 4, Brgy. 81, Caloocan City, 1400 Philippines						
22) PSA- RSSO CAR- Cordillera Administrative Region2nd and 3rd Floor CTLL Building, 141 Abanao Extension, Baguio City, 2600 Philippines						
23) PSA- RSSO CAR- Cordillera Administrative Region – PSO Kalinga2nd to 3rd Floors GLIMZ Bldg., Balinag Street, Purok 4, Brgy. Bulanao, Tabuk City, Kalinga 3800 Philippines						
24) PSA- RSSO II- Cagayan ValleyDalan Na Pappabalo, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan Philippines						
25) PSA- RSSO II- Cagayan Valley- PSO CagayanJuliana Square Rizal St, Centro 10, Tuguegarao City, Cagayan 3500 Philippines						
26) PSA- RSSO III- Central LuzonPSA Building, Diosdado Macapagal Government Center, Barangay Maimpis, City of San Fernando, Pampanga 2000 Philippines						
27) PSA- RSSO III- Central Luzon- PSO Pampanga2nd Floor 3 & 1 Building, Davsan Subd. Phase IMc Arthur Hiway Barangay Sindalan, City of San Fernando, Pampanga 2000 Philippines						
28) PSA- RSSO VII- Central VisayasGaisano Capital Building, Colon Street, Cebu City, Cebu 6000 Philippines						
29) PSA- RSSO VII- Central Visayas- PSO Cebu2nd Floor, Martina Sugbo Center, P. Burgos Street, San Roque, Cebu City , Cebu 6000 Philippines						
30) PSA- RSSO X- Northern Mindanao3rd Floor Limketkai Module-2 BPO & Cyberpark Building, Rosario Crescent, Barangay 31,Cagayan de Oro City, Misamis Oriental 9000 Philippines						

31) PSA-RSSO X- Northern Mindanao- PSO Misamis Oriental3rd Floor Limketkai Module-2 BPO & Cyberpark Building, Rosario Crescent, Barangay 31,Cagayan de Oro City, Misamis Oriental 9000 Philippines						
32) PSA- RSSO XI- Davao RegionAngo Building, Cabaguio Avenue, Davao City, Davao del Sur 8000, Philippines						
33) PSA- RSSO XI- Davao Region- PSO Davao de OroBMP Bldg., M. Fuentes Avenue, Poblacion Nabunturan, Davao de Oro 8800 Philippines						
34) PSA – RSSO V – PSO Camarines Norte2nd Floor LJR Building, J.Lukban Street Corner Carlos II Street, Daet, Camarines Norte 4600 Philippines						
35) PSA – RSSO VIII – PSO Biliran2nd Floor Lothesa Apartment, Vicentillo Extension Street, Barangay Padre Inocentes Garcia, Naval, Biliran 6560 Philippines						
36) PSA – RSSO VIII – PSO Southern Leyte2nd Floor SJC Building, Tomas Oppus Street, Tungatunga, Maasin City, Southen Leyte 6600 Philippines						
37) PSA – RSSO XII- SOCCSKSARGEN – PSO South CotabatoSCJ Building, Jose Abad Santos Street, Zone III, Koronadal City 9506 Philippines						
38) PSA – RSSO XII- SOCCSKSARGEN – PSO Sultan KudaratFajardo Building, 19 Doña Aurora Street, Poblacion, Tacurong City, Sultan Kudarat 9800 Philippines						
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Certify the following sites in addition to the PSA ISO 9001:2015 certification:						
39) PSA – RSSO IXDagdag Building, San Jose Road, Baliwasam, Zamboanga City 7000 Philippines						
40) PSA – PRO-PCMS-ROS-SISS-UCDMS-FMCMS11th and 12th Floors, Eton Centris Cyberpod Five, EDSA, Quezon City, 1101 Philippines						
-						
Service provider should be knowledgeable of PSA services and processes and has previously engaged with PSA on ISO 9001 certification.						
-						
Total amount in words:						

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____