

PURCHASE ORDER
PHILIPPINE STATISTICS AUTHORITY
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: ONE CENTRAL HOTEL Address: : Sanciangko St., Cebu City		P.O. No. : 0700-PO2023-10-158 Date : 23 October 2023			
TIN: 009-391-052-00001		Mode of Procurement : LEASE OF VENUE			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: ONE CENTRAL HOTEL, Sanciangko St., Cebu City		Delivery Term : Per Day			
Date of Delivery: 24-26 October 2023		Payment Term : Within 15-30 working days after the receipt of the billing statement			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p style="text-align: center;">Venue including Accommodation and Meals (AM and PM Snacks, Complimentary Breakfast, Buffet Lunch, and Dinner) for the Trainers and Meals (AM and PM Snack, and Buffet Lunch) for the participants during the Central Visayas Reginal Statistics Committee Complementary Training on Data Visualization on 24-26 October 2023</p> <p>Number of Pax: 55 pax per day (Trainers: 5 pax, RSSO VII: 5 pax, RSC: 45 pax)</p> <p>Live-in: 5 pax (PSRTI Trainers: 5 pax) Live-out: 50 pax (RSSO: 5 pax, RSC: 45 pax) Check-in: 23 October 2023 with Dinner (Trainers: 5) Check-out: 27 October 2023 with complementary (Trainers: 5 pax) Note: 24-26 October 2023 -Full Board Meals (Trainers: 5 pax)</p> <p>Live-Out: 24-26 October 2023 with AM & PM snacks and Buffet Lunch (RSSO: 5 pax & RSCs: 45 pax)</p> <p>Function Room Requirement:</p> <ol style="list-style-type: none"> 1. Sound proof/free from unnecessary noise 2. Function room, spacious and can accommodate the participants with social distancing <p>Usage time - 7:00 am to 6:00pm</p> <ol style="list-style-type: none"> 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors, projector screens and microphones preferably wireless 5. Audible/operational sound system 6. Provision of flag 7. Free backdrop, 5ft x 8ft (PSA to provide the design) 8. Inclusive of electricity charges for use of laptops, projector and other equipment 9. With strong internet connection (should be 100 mbps) (Pls. indicate Wifi connection speed upon submission of quotation) 10. Room arrangement-classroom type 11. One (1) standby service crew/waiter and <p>Food Requirements:</p> <ol style="list-style-type: none"> 1. Complementary breakfast, buffet lunch, and dinner 	1	162,500.00	162,500.00

- 2. AM and PM snacks with drinks (no softdrinks and no powdered juice)
 - 3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert & healthy drinks (preferably fresh fruit juices)
 - 4. Free flowing coffee, tea, milo and purified drinking water in the function room
 - 5. Provision of chips, candies and mixed nuts during the entire function.
 - 6. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room
 - 7. Serving time of food:
 ****Breakfast - 6:00 AM
 ****AM snacks - 10:00 AM
 ****Lunch - 12:00 NN
 ****PM snacks - 3:00 PM
 ****Dinner - 6:00 PM
 - 8. Attach menu upon submission of quotation/bid form
 - 9. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)
- Room Requirements:**
- 1. Preferably with free wifi access
 - 2. Provision of free bottled water, toiletries and towels
 - 3. Spacious, tidy, and clean
 - 4. Daily housekeeping services of rooms
- 5. Room types:**
 *** 1 single occupancy
- Note: Depending on the rooming list
- Other requirements:**
- 1. Must observe the minimum health protocol.
 - 2. Free use of amenities and other facilities
 - 3. Free parking space (at least 4 slots)
 - 4. With standby generator
 - 5. Good ambience to promote learning
 - 6. Provision of janitorial and maintenance services
 - 7. Adequate security service (24/7)
 - 8. Availability of trained staff that can address health concerns
 - 9. Must obtain at least 90% of the factor value rating

Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement

Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.

PR# 0700-2023-09-078 (RSSO-SOCD)

Amount in Words: ONE HUNDRED SIXTY-TWO THOUSAND FIVE HUNDRED PESOS ONLY 162,500.00

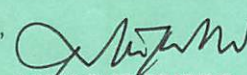
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 Signature over Printed Name of Supplier
 Date 10/27/23

Fund Cluster : 101-Regular Fund
 / / 07-Trust Fund

Funds Available : 
ISABEL H. SATO
 Accountant

Very truly yours,

ARIEL E. FLORENDO
 Regional Director
 23 October 2023
 Date

ORS/BURS No. :02-101101-2023-10-866
 Date of the ORS/BURS: 23 October 2023
 Amount : P 162,500.00