



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**REQUEST FOR QUOTATION**

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure **Various Maintenance and Vehicle Supplies** which shall be undertaken in accordance with **Section 52.1(b) (Shopping)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **Php 329,852.73** *Three Hundred Twenty Nine Thousand Eight Hundred Fifty Two & 73/100 Pesos*

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** **28 September 2022** at **11:00 AM** through email at [bac-secretariat@psa.gov.ph](mailto:bac-secretariat@psa.gov.ph) and [bacsecretariat.psa@gmail.com](mailto:bacsecretariat.psa@gmail.com)

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at [gdsprocurement.psa@gmail.com](mailto:gdsprocurement.psa@gmail.com)

*Minerva E. Esquivias*  
**MINERVA ELOISA P. ESQUIVIAS**  
 Chairperson, Bids and Awards Committee

**TERMS AND CONDITIONS**

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2022 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <b>28</b> September 2022 at 11:00 AM together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required to be submitted <b>after award of contract but before payment</b> .



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
 Telephone: (632) 8938-5267  
[www.psa.gov.ph](http://www.psa.gov.ph)

**RECEIVED**  
**GSD Procurement**  
 Name: Rue  
 Date: 9/19  
 Time: 4:15 PM

REQUEST FOR QUOTATION  
PR No. 22-09-1514

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Led Bulb, 7 watts	pcs	20				
Led Bulb, 12 watts	pcs	20				
Led Bulb, 13 watts	pcs	20				
Led Bulb, 14 watts	pcs	20				
Electronic Ballast, 36 watts	pcs	20				
Electronic Ballast, 40 watts	pcs	20				
Electronic Ballast, 2 x 36 watts	pcs	20				
Fluorescent Base, 20 watts	pcs	20				
Fluorescent Base, 40 watts	pcs	20				
Fluorescent Tube, TL-5, 14 watts	pcs	20				
Fluorescent Tube, 18 watts	pcs	20				
Fluorescent Tube, 20 watts	pcs	20				
Fluorescent Tube, 36 watts	pcs	20				
Fluorescent Tube, 40 watts	pcs	20				
Starter, 40 watts	pcs	20				
Gang Plate	pcs	20				
Male Plug	pcs	20				
Female Plug	pcs	20				
Metal box, flushed type	pcs	20				
Metal box, surface mounted	pcs	20				
Outlet #733	pcs	20				
Outlet #828	pcs	20				
Outlet with Cover	pcs	20				
Flat Cord #16	roll	20				
Stranded Wire #12	meter	20				
Stranded Wire #2.0 x 14	meter	20				
Stranded Wire #3.5 #12	meter	20				
Flexible Hose (plastic)	meter	20				
Flexible Hose (metal)	meter	20				
Telephone Wire	meter	20				
Tie Wire, plastic	packs	20				
Tire Black	pcs	61				
Car Shampoo	gallon	22				
Car Air Freshener	can	198				
Pranela Cloth	pcs	120				
Car Wax	gallon	60				
Chamois Cloth	pcs	64				
Microfiber wash mitt	pcs	64				
Penetrating Oil	pcs	1				
Battery, dry cell, AA, 2 pcs. per pack	pack	471				
Battery, dry cell, AAA, 2 pcs. per pack	pack	461				
Battery, dry cell, AA, 4 pcs. per pack	pack	12				
Battery, dry cell, AAA, 4 pcs. per pack	pack	80				
<b>This procurement project is to be awarded by lot</b>						
Total amount in words:						

Printed name of the authorized representative: \_\_\_\_\_ Signature: \_\_\_\_\_

Name of Company: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Email address: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Tel. No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Date: \_\_\_\_\_