

REQUEST FOR QUOTATION

	The Philippine Statistics Authority (PSA) through the Blas and Awards Committee (BAC), intends to												
procure	Laptop Stand with PSA & DA-BAR Logo												
which shall be undertaken in accordance with					Section 53.9 (Small Value Procurement)								
of the 2016	Revise	d Implementin	g Rules	and Regulation	ons of Republic Act No. 9184, with an Approved Budg	et of the							
Contract (ABC) in the amount of Php 12,000.00				12,000.00	Twelve Thousand Pesos Only								
Please quote your best offer for the item/s described herein , subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative not later than													
02 AUGU	257 2	2022 at		11:00 AM	through email at bac-secretariat@psa.gov.ph and	bacsecretariat.psa@gmail.com							
acdorocuren			you ma	contact us at	telephone no. (02) 8374-8263 or email address at								

MINERVA ELOISA P. ESQUIVIAS

Qhairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotattion/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.
- Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline			Remarks			
0	Not later than 61	POGOST	2022	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of			
Copy of the 2022 Mayor's/Business Permit or valid PhilGEPS Registration	at	11:00 AM		renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required			
	together with the quotation			to be submitted after award of contract but before payment.			

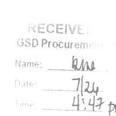


Management System ISO 9001:2015

PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101

Telephone: (632) 8938-5267

www.psa.gov.ph



REQUEST FOR QUOTATION PR No. 22-07-1248

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)			
					Yes	No		
Laptop Stand with PSA & DA-BAR Logo	pcs	80						
Specifications: *Material: metal *Foldable and adjustable *with PSA and DA-BAR Logo, and with printed text *please see attached sample design *note: winning supplier must submit sample of actual product prior to mass production								
Total amount in words:		1						
Printed name of the authorized representative: Signature:								
Name of Company:	Position:							
Address:	Email address:							
Fax No.: Tel. No.:	Mobile No.:	x:						
Date:								