



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering for AgStat Trainings with the following details:

<b>Name of Project</b>	Catering for AgStat Trainings
<b>Solicitation</b>	2025-04-042-CS
<b>Location</b>	PSA Camarines Sur Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 68,580.00
<b>Contract Duration</b>	(See Bid Form, <i>Page 2</i> )

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on April 29, 2025** at **PSA Camarines Sur Provincial Statistical Office, #774 Panganiban Avenue, Naga City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman *4/28/25*

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering for AgStat Trainings</b>						
Catering Services for Monthly Palay and Corn Situation Reporting Survey (MPCSRs) May 2025 on April 30, 2025. April 30, 2025 ***	pax	7	P_____	P_____	( )	( )
Catering Services for Farm Prices Survey (FPS) May 2025 Round on May 15, 2024. May 15, 2025 ***	pax	4	P_____	P_____	( )	( )
Catering Services for Farm Prices Survey (FPS) June 2025 Round on June 17, 2025. June 17, 2025 ***	pax	4	P_____	P_____	( )	( )
Catering Services for Crops Production Survey (CrPS) June 2025 Round on June 10-11, 2025. June 10, 2025 June 11, 2025 ***	pax pax	23 23	P_____ P_____	P_____ P_____	( ) ( )	( ) ( )
Catering Services for Commercial Livestock and Poultry Survey (CLPS) 2nd Quarter 202 on June 16, 2025. June 16, 2025 ***	pax	6	P_____	P_____	( )	( )
Catering Services for Corn Production Survey (CPS) 2nd Quarter 2025 on June 25, 2025. June 25, 2025 ***	pax	11	P_____	P_____	( )	( )
Catering Services for Palay Production Survey (PPS) 2nd Quarter 2025 on June 26, 2025 June 26, 2025 ***	pax	9	P_____	P_____	( )	( )
Catering Services for Redesigned Rice and Corn Stocks Survey:Commercial (RCSS:C) for July, August, September 2025 Round on June 27, 2025. June 27, 2025 ***	pax	10	P_____	P_____	( )	( )

<b>Catering Services for Enhanced Rice and Corn Stocks Survey:Household (RCSS:H)</b> <b>for July, August, September 2025 Round on June 30, 2025.</b>							
June 30, 2025 ***	pax	8	P _____	P _____	(   )	(   )	
<b>Catering Services for Backyard Livestock and Poultry Survey (BLPS) 2nd Quarter 2025</b> <b>on June 26-27, 2025.</b>							
June 26, 2025	pax	9	P _____	P _____	(   )	(   )	
June 27, 2025 ***	pax	9	P _____	P _____	(   )	(   )	
<b>Catering Services for Farm Prices Survey (FPS) July 2025 Round on July 22, 2025.</b>							
July 22, 2025 ***	pax	4	P _____	P _____	(   )	(   )	
			<b>TOTAL</b>	P _____			
<b>Specs</b> <b>Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)</b>					<b>Total amount in words:</b> _____ _____ _____ _____ _____ _____		
<b>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.</b>							
<b>Please see attached specifications</b> <b>For official use of PSA Camarines Sur</b> XXXXX							

**Other requirements:**

**After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.**

Printed Name and Signature of authorized representative:\_\_\_\_\_

**Position:** \_\_\_\_\_

Name of Company: \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

**LBP Account Number of Establishment:** \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ? ☐ Yes ☐ No Philgeps Registration? ☐ Yes ☐ No

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Printed Name and Signature of Canvasser: \_\_\_\_\_